

# 2024 Budget & Finance Committee Meeting Minutes

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Location: KCCA Crown Center

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Date: October 1, 2024

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Time: 3 – 5 PM

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Attendees: Chair - Rob Peters, Members –Judy Harrison, Jim Gorman, Nicki Nicholson, Gloria Aleksich, Guests – Mike Ceccanti, Michelle Lee

Absentee Members - Cindi McCullough, Mike Mathis

1. Review Landscape Maintenance Bids – Landscape Maintenance is included in the draft 2025 Operating budget that will be submitted for approval by the board. The last bid was received and reviewed by the committee. Each vendor being considered will complete a walk-through of the grounds with Mike Ceccanti - House Committee Chair to ensure KCCA will receive the services we are expecting at a competitive cost.
2. UPDATE To keep the Aquatic Center project moving forward as quickly as possible, the Committee Chair is to make the motion at the next board meeting – To grant the pool liaison team the authority to approve work under **\$5,000** without board and budget and finance committee approval to keep the repair project moving forward without delay. **All projects approved by the pool liaison team will be reported to the board and budget and finance committee meetings.**
3. Michelle Lee presented the second draft of the 2025 Operating budget. Requested Utilities breakdown was received by CAP and included in the draft. The committee will review the 2025 proposed budget at our next meeting with the expectation this version will be presented to the BOD on October 22, 2024. Excellent work has been done by KCCA administration to keep actual expenses and budget items coordinated. This provided an accurate view of expenses and budget for 2025.
4. Conducted final review of the Membership Affidavit which will be presented to BOD for approval.
5. Discussed the less than adequate service being provided by CAP (our current bookkeeping company). Michelle Lee and Mike Ceccanti will meet with CAP to discuss ways to improve their service.
6. Next meeting is October 15, 2024.