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Board of Directors Meeting Minutes
Tuesday January 23, 2024
KCCA CLUBHOUSE
6:30 pm Regular Session

- A. **Call to Order: 6:30 pm** By President Chris Walbridge
- B. **Roll Call of Directors:** Chris Walbridge President, Bryan Daum Vice President, Michelle Faber Treasurer Mike Ceccanti Director. Cherie Gilmore-Forczak director, Rob Peters director. Absent Melanie Sagebear Secretary
- C. **Secretary**
1. **Approve the Agenda for 1-23-2024**
Board approved 6/0
 2. **Approve the 01/09/24 BOD Meeting Minutes**
 - a. **Motion:** I move the Board Approve the Agenda for 1-09-2024.
Moved by Michelle Faber, seconded by Mike Ceccanti
 - b. **Motion:** Cheri Gilmore-Forczak moved to amend the minutes for 01/09/24 to correct the next Clubs and Amenities Meeting to read February 6, 2024, 10:00am at the Crown Center.
 - c. **Motion:** Presented by Rob Peters. I move that only the current Administrator (Michelle Lee) have access to the My KCCA emails. And if the need arises, the administrator can designate board member. Chris seconded. Discussion: We discussed it with our I.T. representative yesterday and he will create a sign in for the administrator if she needs access. Motion carries 6-0.

President's comments: I have a comment on Yes Elections. Due to weather delays the ballots took longer to get here than usual. We along with Yes Elections have extended the deadline for all ballots to February 5th with the results being received on the 6th. The results will be made public after Melanie has been notified of the results. I have had several people contact me stating confusion with the ballots. I was going to suggest the board members help in the living room, but that would be a conflict of interest. I suggest they contact the Yes Election Helpline which is listed on your ballot.

Treasures Report: As of today, January 23, 2024, I Michelle Faber hereby resign as the KCCA Board Treasure effective immediately.

Financial Report: None

Board Action:

Old Business:

- A. Alcohol Addendum Waiting for Legal verification. Cherie reported that an associate of Chris Tingey is looking into it in depth. The OLCC really does not have a clear policy on BYOB.
- B. Zulty's- Rob Peters reported that all unneeded items have been removed by NextTech. We will be receiving credit for those items.
- C. IT information- Rob Peters reported information distributed via Eblast and website posting shall not be copied and posted on social media. Email addresses collected solely for the purposes of eblast(KCCA HOA Information) will not be shared, distributed or published. Any Eblast with our letterhead is the property of KCCA.
- D. Zoom- Rob Peter will be helping to integrate the process. After due diligence looking into Zoom, we will be using Office 365 and Teams to do our webinar
- E. Martel- Rob Peters- We have decided that we will be purchasing a special camera from NextTech, that has a built-in speaker. Therefore, we will not be needing Martel Electronics mixer and speakers.

New Business:

- A. Home Wise Docs has been sent to our HOA attorney for review to move forward with.
- B. The board has decided to reinstate the Board Work Sessions as our second meeting of the month.
- C. There is a new Vendor sign in sheet at the office. Venders need to sign in there before they start their work.

Committee Reports:

- A. Budget and finance- No Report
- B. Clubs and amenities- If a room is reserved, they need to fill out the forms for OLCC. Even if you are a club.
- C. Greens- A new website for the golf course, KingCityGolfCourse.com has been obtained. The cost of the site is \$11.99. It will be purchased and hosted by NextTech.
- D.
- E. Hello neighbors- Val A Grams \$5.00 will get you a balloon, cookie, and candy. Order forms are in the office.
- F. House Committee: Project update. Please fill out a form in the living room and let the committee know your opinions regarding furniture and renovations in the clubhouse living room.
- G. New House Committee member- Judi Harrison was appointed.
- H. LARC: on Hiatus
- I. Pool: On Hiatus

Move to Executive Meeting.

Return from Executive Meeting

Move to accept Michelle Faber's resignation. Passed 6-0

Bryan moved to adjourn the meeting. Mike seconded. The meeting was adjourned at 8:07 PM.

Christine Walbridge
Board President