

HELLO NEIGHBORS SOCIAL COMMITTEE MINUTES
December 1, 2023
The meeting began at 10 AM

Mission Statement

“The Hello Neighbors Social Committee’s purpose is to enable the KCCA community to engage in warm and welcoming social activities while maximizing residents’ involvement, initiating interactions and building new relationships.”

Attending - Peggy Trees, Terri Johnson, Sandy Dunbar, Sherry Smith, Mary Minor, Pat Rigby, Mary Lou Russ, Ron Yates, Thia Barth, Megan Rutz, Judy Leavitt, Rosemary Dutra, and Jackie Ceccanti.

Opening - Peggy opened the meeting, welcoming and introducing first the new/prospective members, Jackie, Thai, and Judy, and then committee members present since none were wearing name tags.

Treasurer’s Report - Rosemary

- The committee now has \$403.03 in petty cash plus an additional \$1,000 allocated after Rosemary and Peggy recently met with Michelle Faber and Chris Walbridge.
- Discrepancies in recent transactions, due to different bookkeeping methods, have been resolved.
- A budget of \$6,000 is allocated to the committee for 2024, with funds for New Residents Meetings to be included in the HNSC budget for the foreseeable future.
- Rosemary asked committee members to submit receipts for as yet unreimbursed expenses with the reimbursement form that describes and summarizes the spending.
- Ron said that he has \$751 outstanding and needs \$800 for the band playing at the New Year’s Eve party.
- Rosemary concluded her presentation by resigning because she is moving out of KCCA.
- Megan agreed to be the Treasurer for the committee going forward.

First Sunday - Peggy

- In Elaine’s absence, Peggy explained that on First Sunday events Elaine provides a map of homes for sale in KCCA using data submitted by other realtors.

- The map and refreshments are available to prospective homebuyers in the entry of the clubhouse at a table staffed by HNSC members or other volunteers.
- These residents also give tours of the clubhouse and describe activities.
- The event lasts from 1-3, the first Sunday of each month.
- Judy and Jackie volunteered to staff the table for the January 7th event.
- Pat proposed giving visitors a flyer on New Residents Meetings and will check with Elaine to see if she agrees that this would be beneficial.

New Residents Meeting - Pat:

- Pat is preparing a budget for 2024 New Residents Meeting expenses to bring to the next HNSC meeting.
- She described the program for new committee members, explaining that new residents received a packet of about 30 pages, half of which are free and half which involve printing costs.
- Other expenses are for stamps, envelopes and color invitations to the meetings and for the packets which are delivered to new homeowners by committee members.
- This process can be complicated since there is often lag time between the purchase of a home and new owners taking occupancy.
- Discussion led to committee agreement that at future HNSC events, those attending an event for the first time will have a sticker placed on their name tags so others can reach out to include them and share information about activities in KCCA.

Movie Time - Mary Lou

- Mary Lou reported that only one person, committee member, Trace Livingston, went to MovieTime in November to see *Black Panther*.
- Mary Lou had the film ready to watch, and Ron and Megan were there to help set up, so Megan joined Trace to see the film.
- Since only two people went in October to see *The Sound of Metal*, Mary Lou expressed concern about this change from previous months where as many as 40 people attended. She's wondering if someone else who can suggest films with more appeal to the community can replace her to work with Terri.

Recognition and Appreciation for Decorations in Clubhouse and Lounge - Peggy T.

- Peggy noted how well the clubhouse is decorated and Ron credited Thia, Jackie and Merrily for their work in creating and installing the decorations.

- Ron and Megan bought and upgraded items they found at garage sales to provide more decorations and will safely store them for future use by the committee.
- The committee enthusiastically applauded all of this work.

Oregon Liquor and Cannabis Commission (OLCC) - Megan

- The committee has been informed that from now on, to comply with OLCC regulations, at any HNSC event where alcohol is served or brought by residents for their own use, the alcohol must be served by someone with an OLCC license.
- A license costs \$28.65 plus \$15 for the Alcohol Server Education Test, and is good for 5 years.
- Caterers may have staff who have these licenses.
- Alcohol brought to KCCA events will have to be labelled with the owner's name and poured by a licensed server.
- Some tickets have been sold; but Rosemary will announce the requirement in a posting about the events on Nextdoor.
- Ron and Megan will create labels that explain the requirement to be attached to unsold tickets.
- At upcoming events, a table will be positioned by the door from the clubhouse entry to the kitchen, so committee members can label participants' bottles and put them in the kitchen for servers to access.
- Many committee members agreed to get a license, and the KCCA bookkeeper Michelle Evans, who came into the meeting to get tickets to sell, said she has a license and knows others who do, who would be available to work at KCCA events.

Christmas Party, December 16, Ballroom and Living Room - 12pm setup, 5pm-7:30pm event - Rosemary

- Peggy, Terri, Sandy, Sherry, Mary, Pat, Mary Lou, Ron, Megan, Judy, and Rosemary confirmed that they will attend and help set up for the party.
- Megan and Mary Lou will sell 50/50 tickets; Pat, Judy and Terri will staff the check-in table; and Mary and Sandy will label alcohol and take it to the kitchen.
- Door prizes, given every half an hour will include 2 sets of cocktail plates, two bottles of wine, a plate of Ron's cookies, and a "window candy" decoration made by Thia.
- Money for the silent auction will be donated to Meals on Wheels; guests can bid on a set of pearl earrings and a wooden case that holds a bottle of wine and two glasses.

- Rosemary and Ron will provide white table cloths, silver runners, silver candle holders, and other linens.
- The caterer will set up a buffet in the living room and two servers will be high school students.
- Rosemary has decorations for the ballroom which she will donate to the community for future use.

New Year's Eve Party, December 31, Ball room & Living room - 12pm set up, 6pm - 9:30pm Event - Ron

- Ron brought flyers and gave them to committee members to distribute.
- He and Megan will prepare a schedule for committee members to staff a ticket sale table in the clubhouse entry from 11 am to 1 pm for the next few weeks.
- Committee members who will help with the event include Jackie, Thia, Trace, Megan, Peggy, Terri, Sandy, Judy, Mary (maybe) and Merrily.

Calendar of Events for 2024 - Peggy

- The committee began scheduling events for 2024 with dates for 3 New Residents Meetings on Sundays: March 3rd, June 2nd and October 6th.
- Keeping the Val-A-Gram event for February 14 was enthusiastically approved, and the process of selling \$5 valentine greetings to be attached to helium balloons weighted with chocolates and a cookie and delivered to a particular KCCA resident was explained.
- As the clock neared 12 pm, the group decided to continue planning at the meeting in January, although dates for two others events were selected.
 - ▶ In June HNSC will host a show by Randy Riggles, a standup comedian who tours the country and who recently contacted Peggy about performing at KCCA. He charges \$1,500/ show, which, was suggested, HNSC could pay partly through ticket sales to an event with drinks and hors d'oeuvres.
 - ▶ In September, the committee will sponsor a dance with a country western band.

The meeting adjourned at 12 pm.