

HELLO NEIGHBORS SOCIAL COMMITTEE MINUTES

September 1, 2023

The meeting began at 9:58 a.m.

Mission Statement

"Hello Neighbors Social Committee's purpose is to enable the KCCA community to engage in warm and welcoming social activities while maximizing residents' involvement, initiating interactions and building new relationships."

Attending: Peggy Trees, Peggy Nelson, Pat Rigby, Merrily Nelson, Ron Yates, Terri Johnson, Mary Lou Russ, Jan Hall, and Rosemary Dutra

Opening: Peggy Trees opened the meeting a couple of minutes early.

Treasure's Report: Rosemary

- Rosemary said that Jim Minor submitted the revised budget to the Board of Directors (BOD) and expects approval.
- Rosemary also asked Jim to submit a request to the BOD for an additional \$1,500 for the rest of this year to be moved towards reimbursing committee members more often for their purchases instead of having their expenditures be donations. Ron noted that what we do is priceless. The BOD treasurer asked for a breakdown of expenditures for this allocation.
- Rosemary concluded saying that the treasury now consists of \$747.50 in petty cash and \$579.67 in budgeted funds, a total of \$1327.17.

Movie Time: Terri

- Terri said 15-20 people are now coming to MovieTime pretty consistently and a number stay after to help put the room back in order.
- She said she will be gone in October and November and confirmed the names of those who volunteered to help Mary Lou for those events. Elaine, Pat and Ron volunteered for October. Ron and, maybe, Megan will help in November.
- Ron will bring popcorn to replenish the supply; Mary Lou will bring other snacks.
- Terri and Mary Lou are still considering which films to show in October and November; in September the movie will be *Black Panther* (2018).

New Residents Meeting, August 6: Pat

- Pat said there were 17 guests at the meeting who were very active and so knowledgeable that they answered each other's questions.
- She added that Terri and Sherry organized seating at the end of the room,

creating an excellent sense of togetherness.

- Pat distributed welcome packets to committee members so each can deliver one to a new resident by the end of the month. The packets now include a page to leave if no one is home on the first visit, so the new resident can call to arrange a delivery. In the instance that the new resident is not yet on site, there is a second page which identifies Pat as the contact for this information and gives her phone number so she can be called.
- Committee members return contact information for new residents and undelivered packets to Pat.
- Rosemary volunteered to update the flyer on upcoming HNSC Events and send it to members so they can replace the outdated flyer before delivering their packets.
- Pat emphasized the importance of providing contact information for new residents and described the complications she has been encountering as she works with changing staff in the office.

Labor Day Potluck: Merrily

- Merrily asked for an estimated head count of participants and was told to expect 75.
- She has arranged for Jim Gorman to help set up tables and chairs before 11:30 which is when she would like committee members to arrive, and she has asked Trace to help put things away after the event.
- She plans to ask which doors can be open since the weather is expected to be nice.
- Jan bought 16-18 plastic carafes without handles for water for \$70, the best price she could find. The committee agreed to keep them.
- Door prizes will be wine from Megan; a planter and plant, also from Megan; and a bathroom soap and lotion set from Merrily. This led to a discussion of asking for donations from local businesses as has been done in the past. Consensus is to do so, and Rosemary offered to send committee members a letter she has which identifies HNSC and KCCA as the requestor and beneficiaries.
- Pat will staff the welcome table; Peggy T. the 50/50 raffle table. Ron will provide music for the event.
- Committee members attending will bring main dish entrees: Merrily, a Mexican casserole; Megan, meatballs; Ron, a chicken noodle casserole; Mary Lou, cashew chicken; Peggy T, hot dogs and beans.
- Rosemary will give Ron skirting to go with the decoration plan of black and white checked tablecloths with sunflower centers and yellow napkins.
- Mary Lou will bring 15 pounds of ice to supplement what is already in the freezers.

- Rosemary showed some Fixodent denture adhesive cream samples she's been given and suggested that we make them available at the potluck using the basket of them she decorated with the potluck theme and colors. Committee members agreed to do so.

Halloween Event, October 28 - setup 3pm; event 6pm-8pm - Peggy T.

- The Halloween Event will be a costume party with appetizers and sweets rather than a sit down dinner.
- The time will be 6-8 pm rather than 5-7 and Rosemary will change the flyer and resubmit the time to the office.
- The tablecloths for the event will be black; Merrily will help with decorations as will Ron who has a 15-20' monster and Jan who has hanging ghosts.
- Rosemary will buy 10 pumpkin decorations to use for centerpieces and raffle prizes, one on each table and, therefore one to a resident at each table. She will also provide orange squares of fabric to put under the centerpieces.
- Peggy T. will make popcorn cakes in bars; Mary Lou will bring a savory appetizer that can go in a small container and discussion assures that HNSC supplies include more than enough small containers for others to do the same and to have munchies like the pretzel snack mix from Costco.
- Further plans will be made at the meeting in October.

Turkey Dinner, November 18 - Merrily

- Merrily has communicated with Deanna at King City Senior Village and, as HNSC members considered at the last meeting, concluded that HNSC will not host an event like this because the King City Senior Village is doing so and KCCA residents are welcome to attend.
- Pat noted that she's been in contact with staff at King City Senior Village and been enthusiastically encouraged to go to events and activities that are open to the public.

Decorating Clubhouse and Lounge - Ron

- Ron explained that he wrote to administrator Rob Williams asking if he could decorate the clubhouse and Crown Center for the Christmas holidays. Rob responded that HNSC was welcome to do so, even though Ron didn't have the committee in mind when he offered.
- The theme will be Winter Wonderland and Ron would like to put up the decorations the weekend after Thanksgiving. He will let members know the times if they want to help.
- The decorations can be in place through New Year's.

Christmas Party, December 16th-12 pm setup; 5pm-7:30pm event -

- **Rosemary** is the chair. She will have flyers to distribute in mid-November. Tickets will be sold through December 12, and for this and other events, such as the New Year's Eve Party, the number of tickets will be limited, none will be sold at the door, and there will not be reserved tables, although at the Neighbor's Nite Out Event, offering the opportunity for participants to sit in neighborhood areas might be desirable.
- Per a vote of the committee made after a motion which was seconded, tickets will be available to KCCA residents only for the first two weeks of ticket sales.
- Megan helped arrange for a harpist to play for two hours for \$350; there will not be dancing.
- When guests arrive, there will be tables in the lounge for drinks.
- At 5 pm the doors to the ballroom will open on tables set with salads (two dressing options) and bread and butter.
- Students from Tigard high school, who will get school credit rather than pay or tips, will bring food to the table on carts: chicken with mushroom sauce, pork with cherry sauce, green beans and roasted potatoes, and they will clear the tables and do the dishes.
- All of the above food will be provided by a licensed caterer. Dessert will be cookies and truffles, purchased by the committee.
- Discussion about how much to charge for the event took some time with rationale for prices of both \$20 and dollars \$25 outlined. Points were made again about committee members donating rather than being reimbursed for purchases and for requesting increased funds while funds are still available from initial allocations. Finally, the committee agreed that tips for caterers would be 20% and based on a motion by Rosemary, seconded by Ron, the majority voted to charge of \$20/person for the Christmas event.
- The event will include the 50/50 raffle and a silent auction for a large item. Getting the donation of time in an Airbnb was suggested, and Rosemary said she would post a request for this on Nextdoor.
- The event will have a Winter Wonderland theme; decorations will be white and silver, and guests will be encouraged to wear black and white attire.

New Year's Eve Party, December 31. Noon setup; 6-9:30 pm event -

- **Ron** is the chair. He is working with a friend to redo the New Year's Eve Party flyer in keeping with a black, white and red theme.
- He also
 1. Wants to make a poster to display at all events which will show the name of the HNSC member chairing the event and the names of participating committee members and to place the poster by a donation jar,

2. Plans to make a new poster for the 50/50 raffle; most desirable, all agreed.
- The timetable for the New Year's Eve Party will be 6-6:30 - visit and have cocktails; 6-7:30 - have dinner; 7:30 -9:30 - dancing.
 - Ron plans to have the piano moved out of the ballroom, and he has redrawn the layout of tables to include 14 rounds and 6 tables for 4 which will seat 122 participants and leave room for dancing.

Other business:

- Peggy T. noted that every newsletter should have a calendar of upcoming events and that the October issue should also include a blurb about the Labor Day Potluck and a flyer about the Halloween Party. Peggy N. - the committee representative to the Newsletter - agreed to take care of that.
- Peggy T. suggested that future events include a casino night and a mystery dinner at which committee members play prescribed roles, wearing costumes and remaining in character during the event following the outline in a kit she has for 12 players.
- Ron suggested that we add variety like the above to each year's activities.

Peggy T. adjourned the meeting at 12:03 PM.