

**HELLO NEIGHBORS SOCIAL COMMITTEE MINUTES**  
**September 9, 2022**  
**The meeting began at 10 a.m.**

**Mission Statement**

“Hello Neighbors Social Committee’s purpose is to enable the KCCA community to engage in warm and welcoming social activities while maximizing residents’ involvement, initiating interactions and building new relationships.”

**Attending:** Peggy Trees, Rosemary Dutra, Sherry Smith, Ron Yates, Pat Rigby, Elaine Simms, Terri Johnson, and Mary Lou Russ

**Community Birthday Party:**

- Peggy opened the discussion, confirming the date change from October 9 to October 8 and suggesting committee members make individual gift boxes to be filled with M & M’s or candy kisses for participants.
- The group considered that idea and gift wrapped give-away gifts as table centerpieces, but settled on balloon bouquets for centerpieces and four raffle prizes wrapped as birthday presents to be given out at intervals.
- The number of tables—1 for each month of the year—and the amount of cake and ice cream were discussed thoroughly with the conclusion being 8 tables, 1 sheet cake from Costco, and 2 gallons of ice cream.
- The event will include coffee, tea and water and be “come and go” from 2-4 p.m. Sherry, Rosemary, Pat, Mary Lou and Terri will set up, participate and clean up between 12-5 p.m.
- Rosemary and Ron will inventory, rearrange, and, if necessary, replenish HN supplies before the event.
- Rosemary will announce the event on NextDoor, create a flyer and a poster, submit an article to the newsletter, work with Ron to select and bring tablecloths, bring letters to spell “Happy Birthday” to set up outside the clubhouse, and bring the balloon bouquets Ron creates.
- Ron cannot attend the event, but he will make the balloon bouquets and give them, tablecloths and happy birthday banners to Rosemary to bring.
- Peggy can’t attend the event, but she will arrange for her granddaughters to serve the ice cream. She will also wrap gifts provided by Rosemary, Ron and Elaine and taken to her by 9/25 plus a thank-you gift she was given on behalf of the committee, and these will be raffled to participants.

- Sherry will emcee, raffling the prizes, announcing the 50/50 drawing winner, and leading participants in singing Happy Birthday. She will also buy and bring the Costco sheet cake.
- Terri will bring ice left from the Neighbor's Nite Out Potluck to the clubhouse. She and a partner will staff the welcome table and have participants add the day and month of their birth to their name tags.
- Pat and a partner will sell 50/50 tickets.
- Mary Lou will buy and bring vanilla & Neapolitan ice cream.

### **New Resident Packets:**

- Pat begins a discussion about the costs of packets, explaining that each consists of a green folder and about 25 pages of black and white copies, 1 on a colored piece of paper, which means they can be printed in the KCCA office. There is no charge for black and white copies; but the committee has been being charged \$.08 each for color copies.
- The packets also include pages donated by businesses and agencies which sometimes change, i.e. the Ride Connection schedule.
- FEMA no long sends information, but King City does and is providing 4 new colorful inserts.
- Pat picks these up and assembles all of the material into the packets. Currently she has 50 on hand and inserts for 50 more.
- Pat says the green folders cost between \$.80 and \$1.00 each and projects that the program might use as many as 200 a year.
- No labels for the packets are currently available. Since members of the HNSC deliver these to residents who do not attend the meetings, Pat suggests that new labels state that they are delivered by committee members. Rosemary offers to design the labels, and Elaine offers to do this other printing for the committee.
- Peggy notes that New Residents meetings also involve expenses for about 40 invitations and stamps per event, gifts (most donated except for an umbrella given to the person from farthest away), plus coffee and snacks, recently from the Movie Time supplies provided by Elaine Simms.
- Discussion segues at this point into the HNSC budget because the contents of the packets and, therefore, the costs, are KCCA administrative items, not the purview of the HNSC.

### **HNSC Budget:**

- Rosemary, committee treasurer, explains that she initially budgeted \$200 apiece for three New Residents events but, since as she learns, the budget has not yet been submitted to the BOD, she will add \$200 more since there are four New Resident meetings a year.

- Peggy has been concerned about recent BOD and administrative requirements that the committee absorb these KCCA expenses, but she agrees that specific budget allocations for the events effectively solves that problem.

### **Newsletter Liaison:**

- Peggy asks for someone to be the committee liaison with the KCCA newsletter, noting that the September Issue does not include information about coming HNSC events.
- Looking at the newsletter elicits a discussion of how space is allocated since Rosemary explains that the article she and Ron wrote and submitted about Neighbor's Nite Out was cut and only 1 of the 3 photos was used.
- Rosemary agrees to be the liaison and to get answers to these questions. She will also submit articles about events and dates for future events in the same style used by the Travel Club.

### **Thanksgiving Potluck:**

- Following a discussion in which the committee learns that the banquet room is not available on any desirable date near Thanksgiving, the committee agrees not to have a potluck this year.

### **Future Events:**

- **Story Telling** - Sherry Smith proposed and the committee agreed to sponsor a Story Telling event in the clubhouse lounge with coffee and cookies on 11/19 from 1:30-3 or 3:30 p.m.
- **Christmas Party** - 12/17, 6-8 p.m. Plans already made will be refined and expanded at the next meeting.
- **January Soup/Chili Cook-Off** - date and details to be decided.
- **Spring Fling** - 4/15, 6-9 p.m. The committee will serve spaghetti, salad and bread at a ticket price that will cover the food and pay for the Portland band Charles and the Angels to play dance music for two hours.
- **Happy Birthday Fundraiser** - Rosemary has letters that spell happy birthday which the committee can rent to residents for \$10 a day. She will make a flyer to advertise this and submit it to the newsletter.

**Next Meeting: Since a number of members cannot attend a meeting on October 7, the next meeting will be October 14, 3-5 p.m.**

**The meeting was adjourned at 12 p.m.**