

HELLO NEIGHBORS SOCIAL COMMITTEE MINUTES November 19, 2021

Mission Statement

"Hello Neighbors Social Committee's purpose is to enable the KCCA community to engage in warm and welcoming social activities while maximizing residents' involvement, initiating interactions and building new relationships."

Attending: Sherry Smith, Rosemary Dutra, Nancy Hayes, Terri Johnson, Mary Lou Russ, Dennis Williams, and Dianne Wilson.

Opening: Sherry called the meeting to order at 10:02 AM, telling the group that Peggy was absent because of a pulled rib.

Movie Time: Terri and Dennis said they are all set for the showing today of *Planes, Trains and Automobiles*, and they distributed flyers for the December and January events.

New Residents' Meeting November 7, 2021: Sherry said that 20-22 people attended, more than expected, and all went well. Two couples arrived at 1 PM, not a surprise because the meeting time was printed incorrectly in the October Newsletter and Sunday was the Daylight Savings time change. Nancy asked that in the future she be given a list of people invited to facilitate her response to RSVPs.

KCCA Business

- Sherry was asked if our committee has sandwich boards that can be used by others. She said no, but she recognizes that they could be used to publicize a variety of events. Elaine Simms says the purchase price for waterproof sandwich boards is \$200 for five. Sherry will follow up, emphasizing the Association's need for these materials which then would not be a debit to the HNSC budget which she announced is \$1,000 for this year. Committee members noted that this amount is less than the normal allocation and maybe insufficient.
- Individual committee members have been reimbursed directly by CAP without itemization raising questions about how the HNSC Treasurer (Rosemary) can track expenditures. Sherry will follow-up with the BOD to resolve these issues.
- Sherry also said that she will be doing a study of how KCCA residents communicate, considering email, Nextdoor, newsletter, the Association website, etc. Her goals are to identify residents' needs and options.

Christmas Party - Saturday, December 18, 2021, 6 to 8 p.m.

Publicity

- Rosemary will arrange to have the poster for the party on the bulletin board in the clubhouse moved to an easel in the clubhouse entry and to have more flyers printed since the first run has been distributed.
- Nancy showed the material for flyers for both the Christmas Party and Movie Time that has been submitted for publication in the newsletter. Rosemary identified a spelling error in the flyer for the Christmas Party and Nancy will try to have that corrected. The date the newsletter is published has changed again. It will be sometime at the end of the month.
- Specifics about how to use Nextdoor to publicize events were discussed because events like the Christmas party are intended only for KCCA Residents, not everyone in the nearby area. To follow up on that, Rosemary will keep a list of RSVPs, Dianne will post announcements about the Christmas party on Nextdoor, and Sherry will ask Laurie Petrie to send emails about the party to club presidents for distribution to their members.

Cakewalk

- Rosemary showed an example of how a gift card can be attached to a Christmas plate and wrapped in saran wrap to make a physical prize to give to cakewalk winners. The committee enthusiastically approved the plan.
- Dennis will set up the cake walk for 8 players, possibly a volunteer from each table, to play three rounds of the game, and he will mc the game, controlling the music and getting the names of the winners to list in the party recap.

Music

- Rosemary asked committee members to share CD's of Christmas songs for use at the party. Terri offered some; others will see what they have.

Table Decorating Contest

- Sherry agreed to call the King City Police Department to see if they will provide judges for the contest. The Fire Department site is being renovated, so fire fighters may not be as available now as they have been in the past.

- Rosemary has purchased 8 white, plastic, round table cloths which raised the question of what is in the committee's existing supplies. Sherry has the key and will check.
- Currently committee members have personally invited 33 KCCA residents to the event: Terri and Dennis (4), Nancy (3), Mary Lou (5), Peggy (8), Rosemary (5), and Sherry(8) and those committee members will decorate tables if enough other residents do not volunteer.

Guessing Game - After some discussion, the committee agreed to have one glass jar (instead of three) filled with fun Christmas candy and ornaments, for a "guess how many items" game.

Dessert Bar -

- Food will be served on trays, individually wrapped for participants safety. Rosemary gave an example of bringing cups of popcorn treats, and the committee talked about using cupcake and candy wrappers for other items.
- Mary Minor will bring two desserts, Dianne will bring peanut clusters and Mary Lou will bring snowballs (Mexican wedding cookies). Other contributions, as previously noted, include raspberry squares - Nancy, pecan tartlets - Rosemary, popcorn cake - Peggy, and lemon bars - Terri.

Time Line/ Set up roles - As of now

- Sherry will prepare a timeline and send it to Mary Lou to distribute to committee members.
- The banquet room is available at 4 p.m. so members can start setup then. Table decorating contestants will be invited to start at 5:30 which also is when the music will start.
- The committee needs to buy 2 poinsettias and ice, prepare coffee and tea, and provide tumblers, napkins, and cream for the party.
- Nancy and Terri will be greeters, arranging for participants to make and wear name tags and handing out the half of the door prize ticket with a truffle. Dianne will sit at the same long table to sell 50/50 raffle tickets. Mary Lou will provide the table cloth and baskets for the tickets; two poinsettias will provide decoration.
- At 6 PM, Sherry will welcome guests and explain the schedule: a door prize drawing every fifteen minutes, the winner of the table decorating contest announced at 6:30, the cake walk at 7, and the 50/50 raffle winner announced 7:30.

At 7:45, Sherry will announce the winner of the last door prize and thank participants for attending, signaling the end of the party at 8 p.m.

The meeting was adjourned at 11:25 AM.

Next Meeting: December 3, 10:00 AM.