

HELLO NEIGHBORS SOCIAL COMMITTEE MINUTES
August 20, 2021

Mission Statement

“Hello Neighbors Social Committee’s purpose is to enable the KCCA community to engage in warm and welcoming social activities while maximizing residents’ involvement, initiating interactions and building new relationships.”

Attending: Sherry Smith, Peggy Trees, Rosemary Dutra, Nancy Hayes, Terri Johnson, Catherine Lee, Mary Minor, Mary Lou Russ, Elaine Simms, and Dennis Williams.

Opening: Peggy called the meeting to order at 10:04. She announced that Sherry is the new BOD liaison, Jim is no longer a committee member and Catherine, a new KCCA Director, is joining the committee. Peggy also initiated introductions, having committee members give their name, street address and length of time as a KCCA resident.

Selection of Treasurer: Peggy asked for a volunteer to be treasurer of the committee. She explained that in the past, per a line item in the budget, KCCA has distributed about \$1,500 a year to the committee, a few hundred dollars at a time. The treasurer cashes the check—currently \$400 has been requested—and, at each monthly meeting, reimburses committee members for their expenditures, collecting their receipts and reimbursement forms, keeping records of transactions, and requesting additional funds when the balance drops to \$200. After describing past practices and showing the reimbursement form, Peggy asked for a volunteer and suggestions about other ways to handle this business. Rosemary offered to be the Treasurer and the committee agreed to continue doing business as it has previously.

Nancy asked Sherry to see if she can arrange for committee members to use the KCCA office printer for flyers as has been done in the past, explaining that home printers do a poorer job and sending the flyer format from a home computer to the front desk computer was efficient. Unable to do this because currently the office is not staffed, Nancy took flyers for the New Resident’s Meeting on September 5 to Staples for printing and although she used a 20% discount coupon, the cost was \$30.

Following up on the committee work with office staff, Peggy explained that previously the costs of invitations, coffee, and other materials for the New Resident’s Meetings came out of the Administration budget, not HNSC allocations.

HNSC Supplies and Storage Areas: The discussion of the treasurer's duties and the reimbursement of committee members for purchases brought up questions about the committee's supplies and storage areas.

During Covid, supplies were moved and storage areas were cleaned. No one knows for sure where everything is and there is a good deal to be found: table cloths, dishes, decorations, napkins, and much more. Nancy and Sherry will check into this and report to the committee where things are and where they can be stored in the future.

New Resident's Meeting Gifts: Peggy described the practice of giving gifts at New Resident's Meetings. Participants sign in and get a ticket which is used in a drawing for prizes like a plant from Al's Garden & Home of Sherwood, a coffee cup with a gift certificate to Starbucks or Coffee Time, Kaady Car Wash tickets, wine, and more. In addition, an umbrella is given to the New Resident who has moved here from the furthest distance.

For the September 5, 2021, meeting, Peggy already has an umbrella and she will arrange to get a gift from Al's, Nancy will pick it up; Peggy will ask Joy if the pro shop will donate an item; Sherry will bring a gift-wrapped bottle of wine; Nancy will see if she can get Kaady Car Wash tickets and donate a KC coffee mug, the last of the committee's supply.

Peggy said a variety of local businesses have contributed gifts in the past, specifying that these do not qualify for tax deductions; Rosemary asked about identification to use to solicit gifts from local business and took a flyer for that purpose.

The discussion concluded with confirmation that all participants get a welcome packet with information about KCCA, and New Resident's meetings are held 4 times a year, usually in November, February, May or June, and August.

First Sunday: Elaine announced that realtors are reluctant to hold open houses because of Covid and shared that Summerfield is not having First Sundays yet. The committee discussed the issues and unanimously decided to cancel the event for September 5.

Labor Day Potluck: Jeannie was absent because of illness and concerns about holding this event, even if the food was inside and the tables were outside, led the committee to agree to cancel it as well. Diane will be asked to announce the cancellation on Nextdoor.

New Resident's Meeting September 5: After deciding to cancel First Sunday and the Labor Day Potluck, the committee considered and then agreed to host the New Resident's Meeting—so far only 1 RSVP has been submitted—with the following changes: All participants wear masks, and the sliding glass doors of the Clubhouse living room are kept open. No gifts are given; no refreshments are served.

Movie Time: Terri and Dennis brought a new poster designed to be displayed on an easel in the clubhouse lobby on Movie Time days and flyers about the first event, on September 17, for HNSC members to share and post. Questions were asked about whether the September newsletter would be distributed in time to publicize the event; Nancy clarified in an email after the meeting that distribution of the newsletter is scheduled for the 15th of the month.

Discussion about safety included recognition that there is enough space in the living room for social distancing and that chairs that would be comfortable enough for movie watching could be taken into the living room from other spaces in the building. Terri and Dennis will be purposeful about the arrangement and the event can be cancelled if necessary.

Elaine asked who is sponsoring Movie Time, saying she is happy to continue. Terri and Dennis accepted the offer with pleasure and the committee thanked all three for making this valuable contribution to the community.

Discussion of posting flyers brought up recognition that many KCCA residents do not use online resources to learn about activities, and Peggy explained that HN had been asked not to post fliers in the past. The committee agreed that, presently, fliers in windows and on bulletin boards of KCCA facilities would be a key way to publicize events as would having Sherry take flyers to BOD meetings. Elaine suggested using plexiglass flyer holders.

Halloween Party & Costume Contest, Saturday, October 30, 6-8 pm.

The committee decided to serve desserts and nuts at this BYOB event which Peggy estimates 30 to 60 KCCA residents will attend. She offered to bring meringue ghosts, and Nancy suggested that we serve nuts for protein, buying a large can and putting out individual serving sizes of nuts for safe consumption. (This evoked renewed comments about committee supplies and what is now available where.) Entertainment will include door prizes given to participants who get a ticket when they sign in, the 50/50 raffle which participants buy tickets for if they want a chance to win half of the dollar amount of tickets sold, and prizes for costumes. Rosemary asked about music and agreed to ask Bob Marchant to prepare Halloween music for the evening. Another entertainment idea suggested is having a cake or pie walk. Also considered is charging for the event, an option intended to make it more appealing to KCCA residents, not to deter anyone from attending, and, if tickets are sold in advance, to be better able to plan food for the party based on the known number of attendees. No conclusion was reached. In the past leftover food has been taken to Good Neighbor House, a homeless shelter in Tigard. Peggy shared that the gift shop at Cracker Barrel in Tualatin, 7415 SW Nyberg Road, offers options similar to what used to be available out McCann's, noting that she bought ghouley chapstick which could be used as door prizes.

Miscellaneous: The committee agreed to postpone further planning on Thanksgiving and Christmas events for the time being. Mary asked a question to clarify that welcome bags will be delivered to new residents who do not attend the New Resident Meeting.

The meeting was adjourned at 11:25 a.m.

Next Meeting: September 3, 10:00 a.m.