

KCCA Board Advisory committee

December 12, 2022

Minutes

KCCA Board member present: Jim Minor

Advisory Board members present: Benson Meyers, Debbie Hartvickson, Sandi Fuhrman, Elaine Simms, and Beth Freeman.

Sandi provided a recap of the purpose of the board advisory committee (BAC). The committee is to assess the best management structure for KCCA utilizing a property management company (PMC).

This committee reviewed the KCCA board's initial attempt to hire a PMC. We reviewed feedback received from a PMC interested company. The BAC was asked by the board to develop a job description for a bookkeeper position. Most recently there has been confusion about the KCCA staff positions i.e., titles, promotions or not, etc.

There was a discussion with Jim to get clarification on KCCA staffing and the role of the BAC. There was discussion about the need for an Administrator and contracting with a PMC to promote improved leadership for KCCA and provide board and community support. This also led to a discussion on how best to communicate with our broader community on an array of topics.

Jim agreed to serve as the liaison to the BAC which committee members felt is imperative for our work to continue. Furthermore, the BAC will provide a suggested transaction plan of action to the board in order to move forward with a preferred organizational structure for KCCA. If this plan is rejected it will in effect bring the work of the BAC to a halt.

The committee acknowledged that we are not yet ready to make public presentations to the board. The BAC can serve as a "search committee" for a future Administrator.

BAC near-term work will include:

- How do we get community support for organizational changes moving forward? Example--(golf course open to public walks at designated times)
- What will the future structure cost?
- How will KCCA provide HR support?

The next BAC meeting is scheduled for January 9th.

These minutes were recorded by Benson Meyers.