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Board of Directors Meeting Minutes  
Tuesday, September 13, 2022 6:30 pm, KCCA Clubhouse  
**Revisions IV**

**A. President:**

- a) Call to Order: at 6:30 by President Faramarz Khozouiee.
- b) Roll Call of Directors: Daum, Davis, Sagebear, Delamater, Enyart, Minor, Khozouiee
- c) Open Forum: Members of the community spoke; Petition presented to remove Gary Davis from the board with required signatures. The members requested that Bryan Daum and Gary Davis resign from the Board, Prior to the petition being presented (Davis and Daum refused.) Petition presented to the Board for removal Gary Davis.

**B. Secretary:**

- a) Approval of the Agenda for 09/13/2022 Board of Directors Meeting  
**Motion:** I move the Board approve the agenda for September, 13 2022.  
Moved by Sagebear, seconded by Khozouiee  
Discussion:  
**Motion:** I move the board amend agenda for September 13, 2022 BOD meeting, to read as recess the meeting until September, 15 2022 5:30 pm not adjourn.  
Moved by Khozouiee; seconded by Sagebear Passed unanimously
- b) Approval of the Minutes of 08/23/2022 Board of Directors Meeting  
**Motion:** I Move the board to approve the Minutes of 08/23/2022 Board of Director's Meeting.  
Moved by: Sagebear, seconded by Davis  
Motion passed unanimously.

**C. Treasurer:**

- a) Financial reports: July financials  
**Motion:** I move the board approve the full and summary financial reports for July 2022 moved by Davis seconded by Sagebear.  
Opposed: by Khozouiee since he only received the information an hour before the meeting.  
Vote to approve: Yes: Delamater, Daum, Davis, Enyart, Sagebear, Minor. No: Khozouiee.  
Passed: 6 to 1

**D. Report:**

The 2021 Audit report is. Incomplete the information was sent.

**E. Board Actions:**

**a) Old Business:**

- **Code of Conduct review**

**Motion:** All Board Directors annually read and sign the Code of Ethics/Conduct that is posted on the KCCA website and the Code of Ethics/Business Conduct that is in the Board of Directors Book.



Moved by Sagebear, seconded Khozouiee. Motion passed unanimously.

- **Kamind contract.**

**Motion:** I move the board to approve the cancellation of this contract with Kamind Cloud Solutions Advisors, for Microsoft Office 365 subscription for the board and office. (Note we entered into this contract in summer of 2021, however we did not complete the transition to Microsoft Office 365.) Moved by Delamater, seconded by Minor Motion passed unanimously.

- **Background checks.**

**Motion:** to have background checks for current and future Board of Directors. Seconded by Enyart.

Tabled for another meeting as was not on agenda. Moved by Sagebear seconded Khozouiee

- **Mail Chimp.**

Reconsider: per Robert's Rules of Order "as a member of the majority that approved this on 08/23/2022." The motion to enter into an agreement with Mail Chimp for our email blast to all registered email residents, at a cost of \$34/ per month for up to 10 emails per month,

**Motion:** I move the board to reconsider the previously passed motion. Moved by Sagebear seconded by Khozouiee.

Vote: in favor affirm contract Davis, Enyart, Minor, Daum

Opposed: Khozouiee, Sagebear, Delamater. Previous Motion affirmed.

**b) New Business**

Committee members conflict of interest

**Motion:** I move the board to create a rule that members of the Finance Committee may not serve on the House or Pool Committee. Seconded by Sagebear

I move the board go into Executive Session to discuss personnel and legal issues. Moved by Khozouiee seconded by Sagebear. Passed unanimously.

**F. Committee Reports.**

- a) LARC: Chair stepped out to deal with unforeseen issue.
- b) Clubs and Amenities: Chair stepped out to deal with unforeseen issue.
- c) Budget And Finance:
- d) Greens: Greens reports have been made available at the back table.
- e) Hello Neighbor: October 8, 2022, HNSC will be hosting a KCCA birthday party, serving cake and ice cream to the community.
- f) House: House meeting will take place Monday, September 19 at 11:00 a.m. in the Crown Center.
- g) Pool: The Pool Committee is meeting Thursday October 17.

**G. Recess : Board Meeting**

**Motion:** I move the Board recess this meeting until Thursday September, 15 2022 at 5:30 pm in the KCCA Clubhouse.

Moved by Khozouiee seconded by Sagebear Passed Unanimous.



- H. Reconvene:** Meeting called to order at 5:30p pm Thursday, September 15 2022 by President Khozouiee.
- I. Roll Call:** Delamater, Daum, Davis, Enyart, Sagebear, Khozouiee, Minor via Google go to meeting. Also present are attorneys Chris Tingey and Amy Angel.
- J. Executive Session.**
- a) I move the board go into Executive Session to discuss personnel and legal issues. Moved by Khozouiee seconded by Sagebear. Passed unanimously.
- K. Reconvene to Regular Meeting 7:34 pm**
- L. Executive Session Report:**
- a) **Reconvene** to Regular Meeting 7:34 pm  
**Motion:** New Policy  
I move the board approve and adopt a new Policy for communication between Directors and office staff. Moved by Delamater seconded by Enyart. Motion passed unanimously.
- B. Adjourn the Meeting:**  
**Motion:** I move the board adjourn  
Moved by Daum seconded by Davis  
Passed unanimously

Approved