



Board of Directors Meeting Minutes

Tuesday, August 23, 2022

6:30 pm, KCCA Clubhouse

Call to Order: at 6:30 by Vice-President Bryan Daum, standing in for President Faramarz Khozouiee.

Roll Call of Directors: Daum, Davis, Sagebear, Delamater, Enyart, Minor

Absent: Khozouiee

A. Secretary

a. Approval of the Agenda for 08/23/2022 Board of Directors Meeting

Motion: I move the Board to approve the agenda for August 9, 2022 BOD meeting.

Moved by Sagebear, seconded by Davis. Motion passed unanimously.

b. Approval of the Minutes of 08/09/2022 Board of Directors Meeting

Motion: I move the Board to approve the minutes of the July 26, 2022 BOD meeting as presented.

Moved by Sagebear, seconded by Davis.

Amended motion: I move the Board to approve the minutes of 7/26/2022 as amended to fix incorrect or missing information and include vote details on additions of committee members and motions to table.

Moved by Delamater, seconded by Minor. Motion passed unanimously.

B. Financial reports:

a. June 2022 financials

Motion: I move the Board to approve the summarized June 2022 financial statement for publication on the website.

Moved by Davis, seconded by Sagebear. Motion passed unanimously.

b. Late fee writeoff

Motion: I move the Board to approve writing off \$2,276.00 late fees which were charged incorrectly. This amount is not recoverable and presents false information.

Moved by Davis, seconded by Minor. Motion passed unanimously.

c. Email service

Motion: Motion to enter into an agreement with Mail Chimp for our email blast to all registered email residents. Cost: \$34/month for up to 10 emails per month.

Moved by Davis, seconded by Minor. Motion passed unanimously.



C. Board Actions

a. Old Business – no motions

b. New Business

i. Communication committee

Motion: Motion to form a new standing or ad hoc committee to be called Communications Committee and fold in the Newsletter, Directory, and Website. Moved by Davis, seconded by Delamater

Motion to table: pending committee charter and further information. Moved by Delamater, seconded by Minor. Motion to table passed unanimously.

ii. Cancel contract

Motion: I move that the Board cancel the current contract with Kamind Cloud Solutions Advisors, for Microsoft Office 365 subscription for the Board and office, to replace existing Google Workspace subscription. (Note: we entered into this contract in summer 2021 but never completed the transition to Microsoft Office 365).

Moved by Delamater, seconded by Sagebear.

Motion to table: pending research as to whether it might be better to try to complete the transition.

Moved by Davis, seconded by Sagebear. Motion to table passed unanimously.

D. Committee Reports

a. Clubs & Amenities

Motion: I move that the Board approve Patty O’Toole as a member of the Clubs & Amenities committee for the remainder of the current year term.

Moved by Delamater, seconded by Sagebear. Motion passed unanimously.

b. House

Motion: I move the Board to approve Jim Minor as chair of the House committee, to replace Bryan Daum, who stepped down.

Moved by Davis, seconded by Enyart. Motion passed unanimously.

Motion: I move the Board to approve the following as members of the House committee for the remainder of the current year term: Sherry Smith, Jim Gorman, Don (Donnel) Borne, Jeff Halfman, and Jim Pascale.

Moved by Minor, seconded by Delamater. Motion passed unanimously.



Motion: I move that the Board approve the purchase of the Matrix T7XE Refurbished Full Commercial Treadmill with Touch Screen for \$2,200.95.

Moved by Minor, seconded by Enyart.

In favor: Minor, Delamater, Enyart, Daum. Opposed: Sagebear, Davis.

Motion passed.

c. Pool

Motion: I move the Board to approve the following as members of the Pool committee for the remainder of the current year term: Paula Wenzl, Jackie Wildenaur, Jeanette Leece, and Katherine Griffith.

Moved by Daum, seconded by Delamater. Motion passed by unanimous consent.

E. Adjourn Board meeting

Motion: I move to adjourn this meeting.

Moved by Davis, seconded by Minor.

NOTES TO KCCA MEMBERS:

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. All Members of KCCA are welcome to attend and observe the deliberations of the Board.

Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer.

Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them as final.