

HOUSE COMMITTEE MINUTES

Monday, January 17, 2022 – 11:00 am via Google Meet

Present: Laurie Petrie – Chair, Joe Wilson, Kathie Leonetti

Absent: Lis Baccigaluppi, Jim Gorman

Guest: Jeff Halfman

Unfinished Business –

Review the three 2022 Reserve Projects – Board looking for more detail + contract?

We agreed that the vendors should now provide a contract which clarifies materials being used, shows their terms, and gives KCCA warranty information for labor and materials. A link to the manufactures' website will also be helpful. We will also ask for a current insurance certificate showing KCCA as additional insured.

The three painting proposals varied in the amount of information provide as to how the project would be done. We reviewed them all and came to an agreement on what the committee felt was most important. A list was compiled.

For the painting vendor, we will also be asking them to review the list compiled by the committee and to expand and clarify the number of steps they will follow to complete the project.

Discuss the Woodshop situation and the door request submitted by the Woodworking Club.

In mid-December, Jeff advised Laurie of issues he found at the Woodshop. We knew that the longtime president had recently moved away. Jeff found that the garbage was piling up and that there was dust everywhere. Because dust is so flammable, the woodshop is usually the first place the Fire Marshall wants to see. In past years of transition from one president to another, some tools and equipment have gone missing. All of the equipment in the Woodshop belongs to KCCA and is used by our staff. We need to bring this issue to the Board's attention.

Jeff contacted the new President of the Woodworking Club and realized that he was not aware of all the rules that the Club and KCCA had for the space or what's needed to maintain the equipment. We have since been advised that two other club members have agreed to take over the running of the club.

We recently received a request from the new leaders of the Woodworking Club. They are having issues with their members not signing in, using the equipment improperly, not cleaning up, etc. currently, paid members of the club can use the equipment at any time and the president has no way of knowing who is there or when they are there.

The new leaders have asked us to consider adding access control to the Woodshop door. We would be able to create a group profile for Woodshop and turn keys on and off as needed. The Club would be able to identify users and could set hours for the Shop. We will bring this request to the Board.

General discussion—

In light of recent conversations, the Committee went back and reviewed our charter. We feel that the Board may need to do the same thing.

Next Meeting – February 21, 2022 – 11:00 am - Location TBD

Minutes compiled by Laurie Petrie and the Committee