



15245 SW 116th Avenue, King City, OR 97224 ☐ 503.639.6565 phone ☐ 503.639.8815 fax ☐ www.mykcca.com

Board of Directors Meeting Minutes

Tuesday, September 28, 2021

6:30pm, GoToWebinar

A. Call to order - by President Mary Delamater at 6:30pm

B. Roll call of directors

Present: Delamater, Khozouiee, Lee, Minor, Smith, Wilson

Absent: Petrie

C. Open Forum

D. Secretary

a. Approval of Agenda for **09/28/2021** Board of Directors Meeting

Motion: I move the board approve the agenda of September 28, 2021, as presented.

Moved by Delamater, seconded by Khozouiee. Motion passed by unanimous consent.

b. Approval of minutes of **09/14/2021** Board of Directors Meeting

Motion: I move the board approve the minutes of September 14, 2021, BOD meeting as presented.

Moved by Delamater, seconded by Minor. Motion passed by unanimous consent.

E. President report

F. Treasurer report

Motion: I move that the board approve 6:30PM on Friday 11/05/2021 date/time for the 2022 Annual Members' Budget Forum according to Resolution 2012-401.

Moved by Khozouiee, seconded by Minor. Motion passed by unanimous consent.

G. Board actions

a. Old Business

i. Website update

Motion: I move that the board form an ad hoc Website committee to oversee the completion of the new website.

Moved by Delamater, seconded by Minor. Motion passed by unanimous consent.

Motion: I move that Catherine Lee, Jim Minor, and Sherry Smith be members of the ad hoc Website committee, with Catherine Lee as chair.

Moved by Delamater, seconded by Wilson. Motion passed by unanimous consent.

ii. Code of Ethics

Motion: I move that the board table adoption of the Code of Ethics. Moved by Khozouiee, seconded by Wilson. Motion passed by unanimous consent.

b. New Business

i. Revise bank signatories

Motion: I move to remove all previous signers on the KCCA US Bank account, except Vice-President Laurie Petrie.

Moved by Delamater, seconded by Minor. Motion passed by unanimous consent.

Motion: I move to add the following signers on the KCCA US Bank account: President Mary Delamater and Treasurer Faramarz Khozouiee.

Moved by Delamater, seconded by Khozouiee. Motion passed by unanimous consent.

H. Committee reports:

- a. Finance
- b. House
- c. LARC
- d. Pool

i. **Motion:** I move that the board approve Jeannette Leece and Bryan Daum as members for the remainder of the current 1 year term.

Moved by Delamater, seconded by Minor. Motion passed by unanimous consent.

- e. Greens
- f. Clubs & Amenities
- g. Hello Neighbors



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I. Board director's comments

J. Adjourn board meeting

Motion: I move that we adjourn this meeting at 8:13 pm.

Moved by Delamater, seconded by Khozouiee. Motion passed by unanimous consent.

NOTES TO KCCA MEMBERS:

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. All Members of KCCA are welcome to attend and observe the deliberations of the Board.

Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer.

Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them as final.