

## HOUSE COMMITTEE MINUTES

**Monday, April 19, 2021–11 am Via Google Meet**

Committee members present: Laurie Petrie – Chair, Joe Wilson, Kathie Leonetti  
Absent: Michael MacNamara, Larry Mills, Lis Baccigaluppi

Guest: Jeff Halfman

### **Unfinished Business –**

Access Control Continued - Key Card Distribution, Costs to Members, etc.

In a follow up to our last meeting regarding key card distribution, Pam sent over the form she currently uses to issue keys. She requested that the following information be included somehow:

Email address

Cell phone #

Driver's license number

Verify property address

If possible, to verify the HOA Dues are current (not sure what are capabilities will be or what the set up will look like)

The committee agreed to come up with an application form for members to complete when requesting the new key card. Only those folks with no Aquatic Center card would need to turn in the application.

The committee will compare the form information to the member lists provided by Pam. A numbered card will be assigned to the member and arrangements will be made to deliver the card to them after verifying their ID and picking up the old keys. To keep everything straight, it was suggested that Pam could also print an alphabetical sheet of address labels. Once the card is assigned, the label would be attached. This would make it so much easier when making deliveries.

We would start off processing those that have keys now. That would eliminate the need to handle money. Committee members present all said they would be willing to help process and make deliveries.

A question had been raised about our proposed new key card deposit fee. Committee agreed that the proposed \$15.00 was a reasonable fee considering the value that the new card represents. We need to make it clear that it's a deposit that can be returned when a member leaves the Association.

## **New Business –**

### Painting in Women's Restroom – cost of low VOC paint

The painter advised that no VOC paint will be an additional \$10.00 per gal. The committee felt that was a reasonable cost considering the location. Laurie will present that recommendation to the Board.

### Possible New Equipment –

Jeff has been looking into backpack foggers for spraying our rooms. It could really cut down on the time required cleaning the cloth furniture, outdoor furniture, chairs, etc. He thinks the cost is under \$500 each, but will get us more information.

Minutes compiled by Laurie Petrie and the Committee

APPROVED