

# APPROVED

September 3, 2019      Minutes-Clubs & Amenities Committee

Present: Laurie Petrie, Valerie Schuyler, Mary Delamater, Marilyn Mason, Marcia Leanna

Discussion topics:

1. Mary agreed to be vice chair of this committee. Diane is still planning to join us.
2. Registration to be mailed no later than October 15<sup>th</sup>. Laurie to discuss needed items for mailing with Edith. Marilyn will pick up, in advance of next meeting, when we will address envelopes. Mary will add line to club registration, to include room use policy. Discussed how to distribute room use policy, and reviewed newsletter content, to be done via email with notes to Mary, no later than 9/7, by each committee member. Mary will send revised date of final forms.
3. Yes, need to add verbiage to room rental form, to state expectation to leave room clean and as found, or can't rent again and may lose return of deposit.
4. As noted under item 2, rental questions to be reviewed by each of us, and response to Mary.
5. Laurie presenting event advisory program to board on 9/10. We changed from using the term host, as we felt advisor better defined the role. Advisors would be eyes and ears for KCCA. Ronnda would train us, and we would train advisors. We advised trying a dry run to program in November and December, which would tell us a lot about how best to structure and implement program.
6. Question from Ronnda, about use of lawn bowling and croquet. We agreed it's not our role to be involved with this, but thought it might be best to have it done thru the pro shop.

Next Meeting: Tuesday October 1st at 10:00 Crown Center. Adjourned at 11:40

Marilyn Mason