

APPROVED

August 6, 2019 Minutes-Clubs & Amenities Committee

Present: Laurie Petrie, Valerie Schuyler, Mary Delamater, Marilyn Mason, Marcia Leanna

Discussion topics:

1. Review of forms: Room rental form to remove all day, and replace with 7+ hours. Remove lower verbiage of OR...all day. Member line to state KCCA resident member. Reverse side, office use only, to use just yes box, with room to reflect type of payment. Event checklist was discussed to be included for clubs to use as well as rental use. Annual club registration form first three boxes to be moved to show existing at top Room use policy, to insert the word rooms on first bullet point, after clubhouse, and after center, and include the term resident member. Mary will re do forms and provide us a PDF. Thank you Mary!!
2. Discussion of advance bookings, and plan to leave alone, as we do not do bookings.
3. Article for newsletter to be prepared by Mary, due by 9/12
4. Discussion of Hello Neighbors(new members welcome event) to include, or not, clubs participation in that event. We felt that doing our own event to all KCCA members would have broader appeal, consideration to do in first quarter of 2020. Future discussion to be continued. We chose not to allow use of our club email and mailing list by other KCCA groups. Front office has same for their use only.
5. Valerie and Laurie to review possible changes to C&A draft charter. It is not yet approved, as board has budget to complete, as higher priority. Possible that Rob may want to standardize the format of the club charters.
6. We reviewed room rental Q&A from Ronnda & Edith dated 8/5/2019. Many items will be clarified in our forms. Until charter is accepted, and host program is completed, these questions will follow to be resolved through those actions, at a later date.
7. Discussed the possible need to post list of paid room use events, daily, as well as some sort of sandwich board (or similar) outside of event to notify members that a private event is in progress. To be refined as all unfolds.

Next Meeting Tuesday September 3rd at 10:00 Crown Center

Great to have Marcia Leanna on board!!

Marilyn Mason
Secretary