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**Minutes Board of Directors Special Meeting
Wednesday, November 13, 2019
10:00 a.m. – 2:00 p.m., Crown Center**

- I. Call to Order** Meeting was called to order by President Rob Cavasher at 10:00 am.
- II. Roll Call**
 - a. Directors: Present - Rob Cavasher, Helen Harper, Laurie Petrie, Blair Wyatt, Larry Mills, Sandi Fuhrman (left at 12:00). Absent – Jim Trees
 - b. Administrator: Absent
- III. Secretary**
 - A. **Motion:** Suspend the regular meeting to go into Executive Session to discuss confidential personnel matters; Administrator interviews. Moved by Petrie; Seconded by Mills. Motion passed unanimously.
- IV. Executive Session** began at 10:05
- V. Reconvene Regular Meeting** at 1:15 p.m.
 - A. **Motion:** Make a job offer for Administrator new hire. Moved by Petrie; Seconded by Cavasher. Motion passed unanimously.
 - a. **Motion:** Authorize Board President or Vice-President to sign employment offer letter for Administrator new hire. Moved by Harper; Seconded by Petrie. Motion passed unanimously.
- VI. Adjournment**

Motion: Adjourn the Board meeting at 1:30 p.m. Moved by Harper; Seconded by Cavasher. Motion passed unanimously.

NOTES TO KCCA MEMBERS:

In accordance with KCCA Bylaws (Article V, Section 2); only items on the agenda for a special meeting will be acted upon. Minutes will reflect any actions taken by the Board and not Board discussions.

The Board may meet in Executive Session to discuss: legal issues / debt collection, contracts and personnel matters. Executive Sessions are closed to Members. Any decisions made by “straw vote” will be voted on subsequently in an open Board Meeting.