

Board of Directors Meeting Agenda - Revised

Tuesday, July 23, 2019

6:30 pm, Clubhouse Banquet Room

- I. Call to Order**
- II. Roll Call of Directors**
- III. Executive Session** - consult with legal counsel
- IV. Reconvene Open Meeting**
- V. Open Forum**
 - a. Guest: Gretchen Buehner, City of King City Councilor; reminder of transportation projects and brief report from 7/17 city council meeting
 - b. Members signed up for Open Forum
- VI. Secretary**
 - a. Approval of Agenda
 - b. Approval of Minutes:
 - i. 7/09/19 Board of Directors Meeting
 - ii. 7/10/19 Special Board of Directors Meeting
 - iii. 7/17/19 Emergency Board of Directors Meeting
- VII. President**
- VIII. Treasurer**
 - a. Financial Reports for June 2019
 - b. Meeting with Board President & NW Bank to review bank accounts

IX. Committee Reports - draft charters & committee members

- a. Finance Committee
 - i. Cost of online voting
- b. House Committee
 - i. Reserve Study site inspection & Parking lot progress
- c. LARC Committee
- d. Pool Committee
- e. Greens Committee
- f. Club & Amenities Committee
- g. Hello Neighbors Social Committee

X. Board Actions

- a. Old Business
 - i. Sergeant at Arms position guidelines
 - ii. U.S. Bank account signers
 - iii. Virtual tour, Aquatic Center, information
 - iv. Posting Board member handouts on KCCA website with approved meeting minutes

 - b. New Business
 - i. Newsletter guidelines
 - ii. Subassociation documentation and mykcca.com
 - iii. Member request to the Board to refund transfer fee
 - iv. Educational newsletter article requests for Board members, including:
 - 1. KCCA Operations
 - 2. Member Rights & Responsibilities
 - 3. Member & Club Amenity Use
 - 4. Processes for Requests / Resolving Issues
 - 5. Budgeting & Assessments
 - 6. Records & Requests
 - 7. Buying, Selling & Moving In
- Inclusion of any articles written in new member packets

XI. Board Director's Comments

XII. Adjournment of Board Meeting

NOTES TO KCCA MEMBERS:

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them.

All Members of KCCA are welcome to attend and observe the deliberations of the Board. Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer.

The Board may meet in Executive Session to discuss: legal issues / debt collection, contracts and personnel matters. Executive Sessions are closed to Members. Any decisions made by "straw vote" will be voted on subsequently in an open Board Meeting.