

Board of Directors Meeting Agenda

Tuesday, **February 26, 2019**

6:30 pm, Clubhouse Banquet Room

- I. Call to Order**
- II. Roll Call of Directors**
- III. Open Forum**
- IV. Secretary**
 - a. Approval of Agenda
 - b. Approval of Minutes: 2/12/19 Board of Directors Meeting
- V. President**
 - a. Set date for May Annual Membership Meeting [to plan CPA schedule, final audit deadlines and election vendor schedule]
- VI. Treasurer**
 - a. Financial Reports: January 2019
- VII. Committee Reports**
 - a. Finance Committee
 - b. House Committee
 - c. LARC Committee
 - d. Pool Committee
 - e. Greens Committee
 - f. Club & Amenities Committee
 - g. Hello Neighbors Social Committee
 - h. Election Committee
 - i. Appoint Election Committee co-Chair

i. Nominating Committee

- i. Appoint Committee members [if necessary due to date selected for Annual Membership Meeting; Election must be held within 30 days after then, Nominating Committee must be appointed 90 days prior to the Election]

VIII. Board Actions

a. Old Business

- i. Proposal to restructure format of second monthly Board meeting [discussion of motion tabled at 2/12/19 meeting] - Schuyler
- ii. Report on the status of a two-year plan for improved planning of future reserve projects, based on the 2016 Reserve Study - Garner
- iii. Scheduling golf course drainage and sanding programs and fertilizer spreader bid under Reserve Budget - Platika
- iv. Proposed Pool Committee changes to Indoor Pool Rules - Fuhrman

b. New Business

IX. Board Director's Comments

X. Adjournment of Board Meeting

NOTES TO KCCA MEMBERS:

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. All Members of KCCA are welcome to attend and observe the deliberations of the Board. Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer.

Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them.

Minutes - Board of Directors Meeting
Tuesday, February 26, 2019
6:30 pm, Clubhouse Banquet Room

- I. President Paul Downing called the meeting to order at 6:30 p.m.
- II. Roll Call
 - A. Directors: Present - Paul Downing, Sandi Fuhrman, Steve Garner, Carolyn Griffith, Diana Platika, Valerie Schuyler; Absent - Rob Cavasher
 - B. Administrator Present: Ronnda Zezula
- III. Open Forum
 - A. Mary Delamater – Pool acoustics
- IV. Secretary – Schuyler
 - A. **Motion:** Approve Agenda of this meeting. Moved by Garner; Seconded by Platika. Motion passed unanimously.
 - B. **Motion:** Approve the Minutes of the February 12, 2019 Board of Directors Meeting as amended in X.D.2. to add Platika as voting in favor of the motion. Moved by Platika; Seconded by Garner. Motion passed unanimously.
- V. President – Downing
 - A. **Motion:** Hold the annual KCCA Membership Meeting on Tuesday, May 21, 2019 at 6:30 pm in the Clubhouse Banquet Room. Moved by Garner; Seconded by Schuyler. Motion passed unanimously.
- VI. Treasurer – Garner
 - A. Garner presented the January 2019 financials, saying they are the first reports generated in Quickbooks.
 1. Directors requested that CDs and the Aquatic Center loan be shown as separate line items on the Balance Sheet.
- VII. Committee Reports
 - A. Finance Committee – Garner
 1. Garner provided a draft chart of the Reserve Funds representing estimates of the decrease in funds month by month due to expenditures and the estimates of the increases in funds month by month due to receipt of transfer funds. The chart demonstrated a potential balance at year-end that would be available for projects in 2020.
 - B. House Committee – Downing
 1. Women golfers and swimmers who want to provide input to the remodel of the Pro Shop women’s restroom should call Bev Downing to be included on the committee.
 2. The Arts and Crafts building hallway is completed; new silent fans were installed in the restrooms.

3. A second ping pong table was paid for by the Ping Pong Club members.
 4. Twenty (20) new chairs were purchased for the multi-purpose room and shades for that room were ordered.
 5. Engineering for new windows on the 126th Ave side of the Crown Center has been done.
 6. The storage shed for the greens roller has been built.
 7. **Motion:** Approve \$1939 for the purchase and installation of ten (10) lights in the multi-purpose room. Moved by Schuyler; Seconded by Platika. In favor - Downing, Cavasher, Garner, Platika, Schuyler; Opposed – Fuhrman, Griffith. Motion passed.
- C. LARC Committee – Cavasher. No report
- D. Pool Committee – Fuhrman. No report
- E. Greens Committee – Platika
1. **Motion:** Cease selling hot dogs in the Pro Shop and remove all equipment associated with hot dog vending, as requested by Pro Shop Manager, Joy Olmstead because of poor sales. Moved by Schuyler; Seconded by Platika. Motion passed unanimously.
- F. Clubs and Amenities Committee – Schuyler
1. Schuyler thanked committee members Marcia Enyart, Mary Delamater, Marilyn Mason, Benson Meyers for their active contributions to the production of the Club Registration form which is being distributed to club presidents this week.
 2. The Club Registration form is due in the KCCA office by **March 29, 2019**.
- G. Hello Neighbors Social Committee – Griffith
1. Griffith reported on a very successful Grilled Cheese Sandwich competition and announced the **Pies of March event to be held on March 17th**.
- H. Election Committee – Garner for Cavasher
1. **Motion:** Approve Garner as co-Chair of the Election Committee. Moved by Schuyler; Seconded by Fuhrman. Motion passed unanimously.
- I. Nominating Committee – Fuhrman
1. **Motion:** Approve Steve Oseas, Malka Sekay, and Sherry Pattison as members of the Nominating Committee. Moved by Fuhrman; Seconded by Platika. Motion passed unanimously.
- VIII. Board Actions
- A. Old Business
1. **Motion:** Restructure the format of the first monthly Board meeting to allow time for Board discussion of pending issues. Minutes of the previous meeting will be put up for approval, as will the meeting agenda. There will be no Open Forum or reports from officers or committee chairs except as they relate to a pending issue. Votes will be taken if there is a need for a decision before the next Board meeting; otherwise, voting on issues will be deferred to the next

- meeting. Moved by Schuyler; Seconded by Griffith. Motion passed unanimously.
2. Garner reported that an itemized list for a two-year plan for improved planning of future reserve projects will be submitted to the Board at a future meeting.
 3. **Motion:** Approve the purchase of a fertilizer spreader for \$4151. Moved by Garner; Seconded by Platika. Motion passed unanimously.
 4. **Motion:** Approve the expenditures, per Reserve Budget amounts, for golf course drainage and sanding programs and authorize Jeff Halfman, Greens Superintendent, to schedule this work. Moved by Platika; Seconded by Griffith. In favor – Downing, Garner, Griffith, Platika, Schuyler; Opposed – Fuhrman. Motion passed.
 5. Discussion of changes to Indoor Pool Rules proposed by Fuhrman was tabled until the next meeting.
- B. New Business - None
- IX. Board Directors' Comments - None
- X. **Motion:** Adjourn the Board meeting at 8:49 pm. Moved by Downing; Seconded by Platika. Motion passed unanimously.

Valerie Schuyler
Secretary, Board of Directors