

Board of Directors Special Meeting

Friday, August 10, 2018, 9:00 am

Clubhouse Meeting Room

- I. Call to Order**
- II. Roll Call of Directors**
- III. Executive Session:** discussion of confidential personnel matters and third-party contract with potential new vendor.
- IV. Reconvene Open Meeting**
 - a. Discuss and vote, if applicable, on information obtained in executive session.
 - b. Discuss appointment of new Board member.
 - c. Decide whether to replace the first evening Board meeting of the month with a 10:00 am "workshop."
 - d. Decide whether committee reports will be given at first or last meeting of the month.
- V. Adjournment of Meeting**

NOTES TO KCCA MEMBERS:

In accordance with KCCA Bylaws (Article V, Section 2); only items on the agenda for a special meeting will be acted upon. Minutes will reflect any actions taken by the Board and not Board discussions.

The Board may meet in Executive Session to discuss: legal issues / debt collection, contracts and personnel matters. Executive Sessions are closed to Members. Any decisions made by "straw vote" will be voted on subsequently in an open Board Meeting. There are no Minutes taken during the Executive Session.

KCCA BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Friday, August 10, 2018, 9:00 am

Clubhouse Meeting Room

- I. Call to Order by President Paul Downing at 9:03 a.m.
- II. Roll Call of Directors

Present: Paul Downing, Rob Cavasher, Steve Garner (arrived at 9:17 am), Carolyn Griffith, Diana Platika, Valerie Schuyler
- III. **Motion:** Go into Executive Session for discussion of confidential personnel matters and third-party contract with potential new vendor.
Moved by Platika; Seconded by Griffith. **Motion passed unanimously** (Steve Garner not present for vote).
- IV. **Executive Session:** discussion of confidential personnel matters and third-party contract with potential new vendor.

Motion: End Executive Session and reconvene Open Meeting at 10:16 a.m.
Moved by Schuyler; Seconded by Griffith. **Motion passed unanimously.**
- V. Reconvene Open Meeting at 10:19 a.m.
 - A. **Motion:** Engage Drive Accounting for contract services.
Moved by Garner; Seconded by Griffith. **Motion passed unanimously.**
 - B. **Motion:** Follow the process for appointing a Board member to fill a vacancy as approved by the Board of Directors in the meeting of May 25, 2018.
Moved by Griffith; Seconded by Platika. In favor – Griffith, Garner, Schuyler, Platika; Opposed – Cavasher, Downing. **Motion passed.**
 - C. **Motion:** Starting in September, 2018, change the time of the 6:30 p.m. Board meeting held on the second Tuesday of the month to 10:00 a.m. on that same second Tuesday for purposes of a work session.
Moved by Platika; Seconded by Griffith. **Motion passed unanimously.**
 - D. Board members agreed to continue to accept committee reports at any meeting.

VI. Adjournment of Meeting

A. **Motion:** Adjourn the meeting at 10:43 a.m.

Moved by Downing; Seconded by Garner. **Motion passed unanimously.**

Valerie Schuyler
Secretary, KCCA Board of Directors

APPROVED