

Board of Directors Meeting Agenda

Tuesday, June 26, 2018

6:30 pm, Clubhouse Banquet Room

- I. Call to Order**
- II. Roll Call of Directors**
- III. Open Forum**
- IV. Secretary**
 - a. Approval of Agenda
 - b. Approval of Minutes
- V. President**
 - a. Appoint Board Committee Chairs
 - b. Vote to change Board Secretary
 - c. Gordon Lusk invoice
- VI. Treasurer - no report**
- VII. Committee Reports - none**
- VIII. Administrator - no report**
- IX. Board Actions**
 - a. Old Business
 - i. Trail fees and cart path maintenance
 - b. New Business
 - i. Ceramics Club kiln replacement
- X. Director's Comments**
- XI. Adjournment of Meeting**

NOTES TO KCCA MEMBERS: This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. All Members of KCCA are welcome to attend and observe the deliberations of the Board. Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless recognized by the Presiding Officer. Minutes of Board Meetings reflect the actions taken by the Board and not a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them.



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KCCA BOARD OF DIRECTORS MEETING MINUTES

Tuesday, June 26, 2018

6:30 p.m. at the Clubhouse Banquet Room

- I. Meeting was called to order by President Paul Downing at 6:30 pm after recitation of Pledge of Allegiance.
- II. Roll call:
 - A. Board of Directors: Present - Paul Downing, Rob Cavasher, Steve Garner, Carolyn Griffith, Diana Platika, Valerie Schuyler, Marty Williams.
 - B. Administrator: Present - Ronnda Zezula
- III. Open forum: Issues presented for Board consideration
 - A. Errant golf balls (two residents); suggest study of frequency/location/damage; consideration of insurance coverage provided by KCCA when property is damaged or persons injured.
 - B. No phone in ceramics room: Phone now located in hallway of Arts & Crafts Building for use of all amenities in the building.
- IV. Secretary
 - A. **Motion:** Approve meeting Agenda: Made by Platika, seconded by Griffith. Motion passed unanimously.
 - B. **Motion:** Approve Minutes of Board meeting of June 12, 2018. Correction: Correct amount of money approved for payment to KKLA. Moved to approve with correction by Cavasher, seconded by Williams. In favor: Downing, Cavasher, Williams, Platika, Garner. Abstain – Griffith (not a Director for entire meeting), Schuyler (not present at meeting)
- V. President
 - A. Committee Chair Appointments
 1. LARC: Cavasher
 2. Greens: Platika
 3. Pool: Schuyler
 4. Hello Neighbors: Griffith
 5. House Committee:
 - a. **Motion:** Take House committee out of hiatus. Moved by Schuyler, seconded by Griffith. Motion passed unanimously.
 - b. Williams appointed chair.
 6. Finance:

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- a. **Motion:** Take Finance committee out of hiatus. Moved by Downing, seconded by Garner. In favor - Downing, Garner, Griffith, Cavasher, Schuyler; Opposed - Platika, Williams.
- b. Garner appointed chair.
7. Club/amenity oversight: Zezula presented need.
 - a. **Motion:** Create a Club/Amenity Oversight committee. Moved by Downing, seconded by Platika. Motion passed unanimously.
 - b. Williams appointed chair.
8. Ombudsmen committee: Need suggested by Zezula to facilitate issues between KCCA members. The Board will bring this issue to the Board training session scheduled for July 11, 2018
- B. **Motion:** Replace Garner as Secretary with Schuyler. Moved by Downing, seconded by Garner. In favor – Downing, Cavasher, Garner, Griffith, Platika, Schuyler; Abstain – Williams. Motion passed.
- C. Gordon Lusk Invoice
 1. **Motion:** Pay invoice presented by Lusk for May, 2018 contingent on his correction of dates listed for April 7 and April 8 to May 7 and 8 if the services listed were provided in May. Moved by Downing, seconded by Platika. In favor – Downing, Cavasher, Garner, Schuyler; Abstain – Griffith, Platika, Williams. Motion passed.

VI. Treasurer – No report

VII. Committee reports – No reports

VIII. Administrator – No report

IX. Board Business

A. Old Business

1. Trail Pass and cart maintenance issue: Treasurer tasked with investigation and solution for failure since at least 2008 to deposit cart path fees in Reserve Fund instead of Operating Fund.

B. New Business

1. Kiln issue for ceramic club
 - a. **Motion:** Reimburse \$259 to Joan Norris for payment for repair of kiln by Ellison's Kiln Works on 6/6/18 (Kiln plug and trouble-shooting). Moved by Downing, seconded by Garner. Motion passed unanimously
 - b. **Motion:** Approve \$155 for scheduled repair of relays in kiln. Moved by Downing, seconded by Platika. Motion passed unanimously.



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2. **Motion:** Reimburse transfer fees of \$5,325 related to sale of residence at 16780 SW Monterey Ln and purchase of 16410 SW King Charles Avenue. Moved by Downing, seconded by Williams. Motion passed unanimously.
3. **Motion:** Approve relocation of siding from the KCCA parking lot to a site on Camino where it will be cut and installed on Garden Villa condos. Notify Garden Villa that they may need approval from City of King City also. Moved by Downing, seconded by Platika. Motion passed unanimously.
- X. **Motion:** Adjourn meeting at 7:40 p.m. Moved by Downing, seconded by Garner. Motion passed unanimously.

Steve Garner
KCCA Board Treasurer

Valerie Schuyler
KCCA Board Secretary

APPROVED