

Board of Directors Meeting Agenda

Tuesday, February 27, 2018

6:30 pm, Clubhouse Banquet Room

- I. Call to Order**
- II. Roll Call of Directors**
- III. Open Forum** – there will be no Open Forum at this meeting
- IV. Secretary**
 - a. Approval of Minutes
 - i. Board & Pool Committee Meetings: 2/9/18; 2/16/18; and, 2/23/18
 - ii. Board of Directors Meeting: 2/13/18
- V. Treasurer**
- VI. President**
- VII. Committee Reports**
 - a. Finance Committee
 - b. House Committee
 - c. Pool Construction *ad hoc* Committee
 - d. Pool Fundraising *ad hoc* Committee
 - e. Pool Committee (on hiatus until pool completed)
 - f. LARC Committee
 - g. Greens Committee (on hiatus until March)
 - h. Hello Neighbors/Social Committee
 - i. Elections Committee
 - i. Online voting and absentee ballots
 - j. Nominating Committee
 - i. Present Campaign Regulations for consideration/approval
- VIII. Administrator**
 - a. City of Tigard's Community Emergency Response Team
 - b. Insurance
 - c. Senior Expo
 - d. Aquatic Center and Crown Center Phone/Internet
 - e. Budget - reserve projects affecting tech/software

IX. Board Actions

- a. Unfinished Business
 - i. Continue discussion of club fees, rental of facilities and setup/takedown.
- b. New Business

X. Director's Comments

XI. Adjournment of Meeting

NOTES TO KCCA MEMBERS:

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting.

All Members of KCCA are welcome to attend and observe the deliberations of the Board. Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and *not* Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer. Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken.



◆ 15245 SW 116th Ave., King City, OR 97224 ◆ 503.639.6565 phone ◆ www.mykcca.com ◆

KCCA BOARD OF DIRECTORS MEETING MINUTES

Tuesday, February 27, 2018

6:30 p.m. at the Clubhouse Banquet Room

- I. Call to order by President Terry Pittsley at 6:30 p.m.
- II. Pledge of Allegiance
- III. Roll Call of Directors: Present – Terry Pittsley, Diana Platika, Valerie Schuyler, Marty Williams, Joe Wilson, Blair Wyatt. Absent – Paul Downing
- IV. Open Forum
- V. Approval of Agenda
 - a. **Motion:** Remove approval of the minutes of 2/23/18 since that meeting was cancelled. Moved by Pittsley; seconded by Platika. Motion passed unanimously.
- VI. Secretary
 - a. Approval of Minutes
 - 1) Board & Pool Committee Meetings:
 - a) Minutes of 2/9/18: Approval moved by Platika; seconded by Pittsley. Motion passed unanimously.
 - b) Minutes of 2/16/18: Approval moved by Pittsley; seconded by Williams. Motion passed unanimously.
 - 2) Board of Directors Meeting:
 - a) Motion: Approval of minutes of 2/13/18 as amended. Moved by Pittsley; seconded by Wilson. Motion as amended passed unanimously.
- VII. Treasurer: Platika
 - a. **Motion:** Pay to NW Bank \$78,773.90 for annual payment on loan for Aquatic Center. Moved by Platika; seconded by Schuyler. Motion passed unanimously.
 - b. **Motion:** Authorize payment of \$985.02 for repair of pump in golf course pool. Moved by Platika, seconded by Schuyler. Motion passed unanimously.
- VIII. President: Pittsley
 - a. **Motion:** Change the time and location of the Board of Directors meeting of March 27, 2018 to 10:00 a.m. in the Clubhouse meeting room. Moved by Schuyler; seconded by Wyatt. Motion passed unanimously.



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IX. Committee Reports

a. Finance Committee: Pittsley

b. House Committee: no report

c. Pool Construction *ad hoc* Committee: Schuyler

d. Pool Fundraising *ad hoc* Committee: Schuyler

e. Pool Committee (on hiatus until pool completed): no report

f. LARC Committee: no report

g. Greens Committee (on hiatus until March): no report

h. Hello Neighbors/Social Committee: Williams

i. Elections Committee: Williams

1) **Motion:** Allow online voting in the 2018 election of members to the Board of Directors. Moved by Williams; seconded by Pittsley. In favor - Williams, Pittsley, Wilson, Wyatt, Schuyler. Opposed – Platika. Motion passed.

2) **Motion:** Replace Valerie Schuyler with Joe Wilson as a member of the Elections Committee. Moved by Williams; seconded by Pittsley. Motion passed unanimously.

j. Nominating Committee: Wyatt/Schuyler

1) **Motion:** Approve the document “2018 Board of Directors Election: Campaign Regulations”. Moved by Schuyler; seconded by Wyatt. Motion passed unanimously.

2) **Motion:** Approve the document “Steps in Electing New Members to the KCCA Board of Directors”. Moved by Schuyler; seconded by Wilson. Motion passed unanimously.

X. Administrator

XI. Board Actions

a. Unfinished Business

1) **Motion:** Any KCCA group that is using KCCA’s EIN number for their own bank account must close that account by April 30, 2018 and either put their funds in the KCCA account and follow the requisition process to request funds or open a new account under their own EIN number. Moved by Pittsley; seconded by Schuyler. Motion passed unanimously.



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b. New Business

- 1) **Motion:** If ODOT easement request is approved by KCCA counsel, the Board of Directors approves signing of the document. Moved by Williams; seconded by Schuyler. Motion passed unanimously.

XII. Director's Comments

- XII. Adjournment of Meeting: **Motion:** Adjourn the meeting at 8:01 p.m. Moved by Wyatt; seconded by Schuyler. Motion passed unanimously.

Valerie Schuyler
Vice President/Secretary

APPROVED