

## 2018 KCCA ASSESSMENT INVOICE AND BUDGET

Annual Resident Assessment: **\$383.00** per resident due in January.

- ❖ **Postcards notifying residents of the 2018 assessment amount were mailed out to KCCA residents in November 2017.**
- ❖ Your timely payment by **January 31, 2018** is appreciated! Early payments are accepted beginning November 15 by check, cashier's check, debit or credit card **only**. Please note we are no longer accepting cash payment for assessments.
- ❖ If paying for more than one resident, each assessment may be paid at a separate time, but all assessments must be received no later than January 31st.
- ❖ **Vacant properties** are assessed as a single assessment (\$383.00.)
- ❖ Payments not made before February 1, 2018 are delinquent and subject to a late fee of \$10.00 per month, per resident.
- ❖ Remember, if you have someone living with you for more than 60 days, you owe a pro-rata resident assessment for that person - no exceptions.

### How to pay:

- ❖ Payments can be mailed to: King City Civic Association (KCCA)  
15245 SW 116th Ave.  
King City, OR 97224
- ❖ Payments may be made at the Clubhouse office during office hours (9:30 a.m. to Noon, 1:00 p.m. to 4:30 pm Monday - Friday), or dropped through the mail slot when the office is closed.
- ❖ **Golf payments must be made separately at the Pro Shop.**
  - ❖ The annual unlimited-play golf ticket is \$419. Season (March-Oct.) tickets are \$319. If you golf frequently, the annual golf ticket will save you money! Golf club storage remains at \$35; and cart registration remains at \$75.
- ❖ If you pay in cash, please have the exact amount ready as we do not keep cash available to make change. Please do not drop cash payments through the mail slot.

**Your copy of the 2018 budget is attached and can also be found on our website: [www.mykcca.com](http://www.mykcca.com).**

**Should you have any questions, please feel free to call the KCCA office at 503-639-6565. You can also email us at [office@kccahoa.com](mailto:office@kccahoa.com), or stop by during office hours between 9:30 a.m. – 4:30 p.m.**

Pages Two through Five contain the Operating Budget for the common areas, golf course, and Pro Shop income and expenses. Page Six contains the Reserve Budget for 2018. Page Seven contains a list of Association fees.

*Thank you, KCCA Board of Directors*



♦ 15245 SW 116th Avenue, King City, OR 97224 ♦ 503-639-6565 phone ♦ www.mykcca.com ♦

## King City Civic Association 2018 Approved Budget

### INCOME- GENERAL

Assessments .....	\$662,590
Interest – Operating Acct.....	\$375
Interest – Reserve Acct .....	\$385
Room Rentals .....	\$12,000
Miscellaneous.....	\$10,000
Merchant Fee Income .....	\$400

**TOTAL INCOME - GENERAL.....\$685,750**

### INCOME- GOLF

Annual Ticket Sales.....	\$18,855
Season Ticket Sales.....	\$47,850
Youth Golf Ticket Sales.....	\$2,380
Youth Team Golf Ticket Sales.....	\$2,980
Golf Card Registration .....	\$4,300
Club Storage .....	\$700
Daily Green Fees.....	\$130,000
Rental Income.....	\$20,000
Sales - Food .....	\$8,000
Sales – Beer & Wine .....	\$5,000
Sales - Merchandise .....	\$9,000
Repair Income .....	\$200
Golf Lesson Income.....	\$2,300

**TOTAL GOLF INCOME.....\$251,565**

**TOTAL ALL INCOME .....\$937,315**

### EXPENSES- GENERAL

#### Administration

Salaries/Taxes/Benefits - Office .....	\$279,278
Taxes & Licenses .....	\$7,000
Insurance .....	\$18,512
Legal Services.....	\$5,000
Audit & Tax Services .....	\$10,000
Payroll Services.....	\$2,700
Newsletter Distribution .....	\$3,900
Member Services .....	\$4,500
Mileage Reimbursements.....	\$396
BOD Training .....	\$500
Staff Continuing Education.....	\$500
Office Supplies .....	\$5,514

Miscellaneous.....	\$1,000
Postage .....	\$745
Bank Charges.....	\$50
Merchant Fees – Office .....	\$1,525
Printing.....	\$4,000
Donations & Contributions .....	\$500
Library .....	\$3,500
Assessment Refunds .....	\$2,500
Contingency .....	\$1,000
<b>Sub-Total.....</b>	<b>\$352,620</b>

**Facilities**

Salaries/Taxes/Benefits – Pool .....	\$33,229
Pool Service .....	\$2,500
Pool Parts & Supplies .....	\$10,500
Landscape.....	\$3,000
Trees.....	\$9,000
<b>Sub-Total.....</b>	<b>\$58,229</b>

**Maintenance**

Janitorial Supplies .....	\$13,000
Contractors.....	\$9,000
Heat & A/C .....	\$5,000
Parts & Supplies .....	\$3,000
<b>Sub-Total.....</b>	<b>\$30,000</b>

**Utilities**

Gas.....	\$20,000
Electricity .....	\$22,000
Refuse .....	\$1,750
Water.....	\$12,500
Sewer .....	\$10,000
Telecommunications.....	\$3,500
Internet – Clubhouse .....	\$2,129
<b>Sub-Total.....</b>	<b>\$71,879</b>

**Total Administrative Expenses.....\$512,728**

**EXPENSES-GOLF AND COMMON AREAS**

Salaries/Taxes/Benefits - Golf .....	\$177,949
Supplies .....	\$6,000
Equipment Parts .....	\$10,000
Tools & Small Equipment.....	\$1,500
Building Repair .....	\$500
Chemicals.....	\$22,000
Fertilizer .....	\$16,000
Insurance .....	\$8,000
Gas & Oil .....	\$8,000
Drainage .....	\$500
Earth Materials.....	\$9,500
Irrigation .....	\$2,500
Contingency .....	\$5,000
<b>Sub-Total.....</b>	<b>\$267,449</b>

**Utilities**

Electricity .....	\$13,500
Refuse .....	\$4,000
Water .....	\$850
Sewer.....	\$2,300
Telecommunications.....	\$2,500
Effluent Water.....	\$14,000
<b>Sub-Total.....</b>	<b>\$37,150</b>

**GOLF COURSE/Common Area Expense Subtotal ..... \$304,599**

**EXPENSES-PRO-SHOP**

Salaries/Taxes/Benefits – Pro Shop .....	\$88,520
Insurance .....	\$2,100
Supplies .....	\$2,300
Advertising .....	\$1,200
Ticket Refund.....	\$300
Shop Over/Under.....	\$50
Golf Lessons .....	\$1,500
Golf Cart Maintenance .....	\$1,200
Miscellaneous.....	\$500
Merchant Fees .....	\$4,000
Cost of Goods Sold – Beer & Wine.....	\$2,000
Cost of Goods Sold-Food .....	\$4,000
Cost of Goods Sold-Merchandise.....	\$4,500
<b>Sub-Total.....</b>	<b>\$112,170</b>

**Utilities**

Electricity .....	\$2756	
Refuse .....	\$303	
Cable TV .....	\$25	
Water .....	\$3,030	
Telecommunications.....	\$1,704	
<b>Sub-Total.....</b>		<b>\$7,818</b>

**PRO SHOP EXPENSE TOTAL.....\$119,988**

**BUDGETED OPERATING INCOME.....\$937,315**

**TOTAL EXPENSES.....\$937,315**

APPROVED

## 2018 RESERVE BUDGET

Golf – Drainage Program .....	\$31,519
Golf – Sanding Program .....	\$4,111
Landscape – Renovation Project Irrigation Crown Center .....	\$4,110
Plant Upgrades .....	\$4,111
Roof Corrugated Fiberglass -Shuffleboard .....	\$5,384
Siding Corrugated Fiberglass - Shuffleboard.....	\$5,319
Pool Loan Payment.....	\$80,000
Flooring – Clubhouse Lounge .....	\$7,354
Golf Mowers – 3100 Toro Tee .....	\$33,441
Golf – Transporter – JD Gator.....	\$11,275
Golf – Transporter - JD Cater HPX .....	\$15,894
Golf – Cart Lease .....	\$4,600
Golf – 100 Gal Sprayer .....	\$14,183
Golf – Marshall Cart – 4727.....	\$7,728
Golf – Tools & Small Equipment .....	\$2,740
Pro Shop - Women’s Locker Room Renovation.....	\$20,000
Parking Lot – Asphalt Seal Coat.....	\$36,969

**Total Costs for 2018..... \$288,738**



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## 2018 ANNUAL ASSESSMENT, FEES AND ROOM RENTAL SCHEDULE

Annual Assessment (per resident) ..... \$383.00

### Resident Private Event Room Rentals

*(Refer to the Room Rental Request Form)*

**Clubhouse Banquet/Kitchen** ..... \$180.00\*

-Banquet room capacity: 150 at tables & chairs (Available tables: 13 rounds seating 6-8, 16 rectangular tables seating 6-8, 25 card tables seating 4)

**Clubhouse MR & MP Rooms** ..... \$85.00\*

-Meeting Room capacity: 30 at tables & chairs;  
-Multipurpose Room capacity: 40 at tables and chairs

**Non-Resident Sponsored Seminars (1/2 day)** ..... \$250.00\*

**Crown Room/Kitchen** ..... \$125.00\*

**Cleaning Deposit CC & CH Banquet (fully refundable)** ..... \$250.00

*\*Please contact the office or go to our website for copies of these forms.*

**Cart Registration – Reserve Funds** ..... \$75.00

**Golf Club Storage** ..... \$35.00

**Annual Golf Tickets** ..... \$419.00

**Season Golf Tickets (March – October)** ..... \$319.00

**Youth Golf Tickets (March - September)** ..... \$149.00

**Youth Team Golf Tickets (March – September)** ..... \$119.00

### Daily Green Fees

**KCCA Member** ..... \$12.00

**Non-KCCA Members** ..... \$14.00

**Military (with I.D.)** ..... \$10.00

**Power Cart Rental, One Person** ..... \$10.00

**Power Cart Rental, Second Person** ..... \$4.00