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Board of Directors Workshop/Board Meeting Agenda

Tuesday, November 7, 2017

10:00 a.m. in the KCCA Banquet Room

Pledge of Allegiance to the Flag

1. Call to order
 - a. Roll Call
2. President's discussion item
 - a. Discussion of what is necessary for Board to do and what President or Administrator can do
3. Treasurer's Discussion item
 - a. Budget review for 2018
4. Secretary's Discussion items
5. Committee Discussion items
 - A. Finance Committee
 - B. Greens Committee
 - C. LARC Committee
 - a. Discussion of Garden Villa having their own LARC committee—(need to find out why KCCA does it in the first place)
 - D. House Committee
 - E. Hello Neighbors/Social Committee
 - F. Pool Committee-on hiatus until pool completed
 - G. Pool Construction Ad Hoc Committee
 - a. Sandi give report
 - H. Pool Fundraising Committee
 - a. Valerie give report
 - I. Administrator Report
 - a. Refund \$4,800 to KM Transfer fee—needs vote at Board Meeting

Adjourn Workshop and begin Board meeting

Board Meeting 11-7-17

1. Call to order
2. Vote to add Ronnda Zezula Administrator as signer on all Bank accounts.
3. Attorney Chris Tingey to present new business

Adjourn

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, November 7, 2017

10:00 a.m. in the Clubhouse meeting room

- I. The meeting was called to order by President Terry Pittsley at 10:00 a.m.
 - A. Pledge of Allegiance to the Flag
 - B. Roll call: Present: Terry Pittsley, Blair Wyatt, Marty Williams, Valerie Schuyler, Diana Platika;
Absent: Joe Wilson, Paul Downing.
 - C. **Motion:** The Workshop was temporarily adjourned at 10:03 so the Board could meet in Executive session (moved by Platika; seconded by Williams). Motion passed unanimously.
- II. The Executive Session was called to order by President Pittsley at 10:07 a.m.
 - A. **Motion:** Adjourn Executive session at 10:35 a.m. (moved by Williams, seconded by Schuyler). Motion passed unanimously.
- III. Reconvened Board Meeting at 10:37 a.m.
 - A. Corporate Attorney Chris Tingey addressed the members present apprising them of an investigation into potential loss of funds and that we are letting the pool contractor (KKLA) know that we are disputing his recent bill.
 - B. President's discussion Item: A document titled "Bullet Point KCCA Rules and the Board & Administrator Roles" in which roles were described according to KCCA governing documents was distributed to Board members. Copy attached.
 1. **Motion:** Add Ronnda Zezula, Administrator, as a signer on all bank accounts (moved by Schuyler, seconded by Platika). Motion passed unanimously.
 - C. Treasurer's Discussion items: Platika responded to Board members' questions related to the proposed 2018 budget; discussion followed.
 - D. Secretary's Discussion items: Schuyler noted that adding a meeting of the Board of Directors to the Pool Construction meeting on Fridays has increased the need to produce meeting minutes. Board members are asked to respond quickly to the drafts they receive so changes can be made as needed.
 - E. Committee Discussion items
 1. Finance Committee – no report
 2. Greens Committee
 - a. **Motion:** Close the golf course/Pro Shop on Thanksgiving Day (moved by Wyatt, seconded by Platika). Motion passed unanimously.
 - b. **Motion:** Purchase LED Christmas lights for Clubhouse, Crown Center and Pro Shop (moved by Wyatt, seconded by Platika). Motion passed unanimously
 3. LARC Committee: Discussion of Garden Villa having their own LARC committee. The Garden Villa Board has said they don't want to have such a committee though they have continuing issues mostly related to keeping alleys cleared for emergency vehicles.
 4. House Committee
 - a. **Motion:** Install the already purchased light pole in the center of the Clubhouse parking lot (moved by Schuyler, seconded by Platika). Motion passed unanimously.
 5. Hello Neighbors Social Committee: Williams reported that committee members are discussing whether or not to continue the monthly BYOB gatherings and considering sponsoring larger, more universally popular events such as the Eclipse event.

Approved 12/05/2017

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, November 7, 2017

10:00 a.m. in the Clubhouse meeting room

6. Pool Committee – on hiatus until indoor pool is completed.
7. Pool Construction Ad Hoc Committee – no report
8. Pool Fundraising Committee: Schuyler reported that \$13,947.23¹ been raised in the following categories: Individuals and Businesses: \$7,267.20; Events: \$5,695; Other: \$125; Mugs: estimate \$700 (actual amount to be determined)
9. Administrator report:
 - a. **Motion:** Refund \$4,800 in transfer fees to KM (moved by Platika, seconded by Williams). In favor: Pittsley, Schuyler, Platika, Williams; opposed: Wyatt.
 - b. **Motion:** No longer accept cash in payment for assessments; residents can pay with credit or debit card, check or cashier check only (moved by Platika, seconded by Wyatt). Motion passed unanimously.

Motion: Adjourn the Workshop/Board of Directors meeting at 11:54 a.m. (moved by Wyatt, seconded by Williams). Motion passed unanimously.

Valerie Schuyler
Vice President/Secretary

¹ Reported dollar amount in error at meeting; revised by Board 12/5/17 prior to approval of final Minutes.

Approved 12/05/2017