

**Finance Committee Meeting Minutes**  
**KCCA Clubhouse – Meeting Room, 7:30 am**  
**July 26, 2017**

Attending: Chair: Diana Platika  
Members: Judy Holmes, Bev Downing  
Guest: Jeff Halfman  
Observers: Connie Angelucci

Historical information is missing about the process followed in preparation of past year budgets. Judy has actual month by month annual data from 2009 forward. This information will be used for comparative purposes. During the budget process for 2018 we will be writing a process manual to be used by future Treasures.

Diana looked into the possibility of making payments on the big reel mower. The decision was made to purchase the mower outright because of an additional discount given, as we are a non-profit corp. Jeff will review a list of items budgeted from 2014 to current that were not completed. He will present, at the next meeting a list of urgently needed items.

As Joy was unable to attend, Jeff presented a proposal for advertisement. We have \$800 left in our budget so will do what we can to bring in more revenue.

The rest of the meeting revolved around the budget, 2017 and 2018. Jeff will prepare his budget from admin facility through the Pro Shop, which is Joy's responsibility. Bev will research consolidating our numerous telephone vendors to save money. Judy will continue her summary of information needed to complete the remainder of the admin budget. Our next meeting will take place before our September deadline and a date was discussed for our November budget review meeting with the residents. Judy will prepare the article to appear in our Newsletter.

Bids for the fire door installation, in the lounge area will be presented at the next workshop.

Two circuits will be upgraded in the Pro Shop to accommodate the rental golf carts.

Based on our last month's minutes, we need an update on the removal of the tree damage.

All residents are welcome and encouraged to attend the committee meetings as observers.

Next meeting: **Wednesday, August 30, 2017, 7:30 am**