



◆ 15245 SW 116th Ave., King City, OR 97224 ◆ 503.639.6565 phone ◆ 503.639.8815 fax ◆

Board of Directors – Workshop Minutes

Tuesday, June 6, 2017

10:00 a.m. in Clubhouse Meeting Room

Pledge of Allegiance to the Flag

The Workshop was called to order by President Terry Pittsley at 10:00 a.m.

Roll Call: Terry Pittsley, Valerie Schuyler, Diana Platika, Blair Wyatt, Joe Wilson, Marty Williams and Paul Downing.

President Pittsley welcomed new Directors Diana Platika and Marty Williams. Committee meeting days/times were established as follows:

- Finance Committee (chair Diana Platika): Meets on Monday June 12 at 2:00 p.m.; thereafter meets on the Wednesdays preceding the Board of Directors meeting at 7:30 a.m.
- Greens Committee (chair Joe Wilson): Meets on the first Thursday of the month at 1:00 p.m.
- Landscape & Architectural Review Committee (LARC) (chair Blair Wyatt): Meets on the first Monday of the month at 10:00 a.m.
- House Committee (chair Paul Downing): Meets as needed.

Board members discussed whether the following two committees are Standing or Ad Hoc Committees. The proposal to make them Standing committees will be voted on at the next Board meeting.

- Hello Neighbors Social Committee (chair Marty Williams): Meets on first and third Fridays of the month at 9:30 a.m.
- Pool Committee (chair Terry Pittsley): Meets on the third Sunday of the month at 5:00 p.m.

The following Ad Hoc committees meet as follows:

- Pool Construction Committee (chair Terry Pittsley): Meets on Fridays at 8:00 a.m.
- Technology Committee (chair Terry Pittsley): Meets as needed
- Administrator Search Committee (chair Valerie Schuyler): Meets as scheduled.
- Pool Fundraising Committee (chair Valerie Schuyler): Meets as scheduled

New members for all committees will be submitted by committee chair for approval at the Board meeting on June 13, 2017.

Officer and Committee Reports/Discussion

- Treasurer: Diana Platika read a partial list of repairs included in the 2017 budget non-discretionary list, asking which had been completed to date. She stated she thinks the funds spent to reconnect utilities to the Crown Center after demolition of the pool building should come out of the Pool loan. She was informed that the previous Board voted to take those costs out of the Reserve Fund.

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- Secretary: Valerie Schuyler confirmed that Board workshop and meeting minutes will be emailed to all Board members and posted in the four places named in the by-laws. House chair Paul Downing will purchase a bulletin board for the Pro Shop, one of those places. The minutes will also be posted on the website by office staff. Valerie requested that the Administrator job description be posted on the web site so that non-resident applicants can access it.
- Greens Committee: Joe Wilson will make his report at the Board meeting.
- LARC: Blair has added new members to the committee. Members have been distributing notices to residents whose light post lights are out. She said that all contacts with residents at their homes must be made by two persons. Non-compliant fences/hedges on Fischer Road will not be addressed until the County road & fence work is completed.
- House: Paul Downing will approach Finance Committee to present bids to carry out non-discretionary repairs and get approval for funding.
- Pool: Terry Pittsley reported on the request from the committee to have a hot water heater installed closer to the shower at the outdoor pool so water is not wasted while waiting for hot water in which to shower. The House committee will look into this.
- Pool Construction: Terry Pittsley reported that the permits needed to proceed with building the pool were obtained on June 5!!

Other

- Terry Pittsley distributed the KCCA Board of Directors Code of Ethics, asking each member to sign it and return it to her.
- Diana Platika asked if the Board has mission and vision statements. Investigation to follow.
- Committee chairs were asked to notify the front office about changes in committee dates/times for the calendar.

The meeting was adjourned at 11:20 a.m.


Valerie Schuyler, Secretary