



15245 SW 116th Avenue, King City, OR 97224 ☐ 503.639.6565 phone ☐ 503.639.8815 fax ☐
www.mykcca.com

Board of Directors Meeting Minutes

Tuesday, August 10, 2021

6:30 pm, Clubhouse

A. Call to order

B. Roll call of directors

Present: Delamater, Khozouiee, Minor, Petrie

C. Executive Session - cancelled

D. Secretary

- a. **Motion:** I move that the KCCA Board approve the Agenda for **08.10.2021** Board of Directors Meeting as presented. Moved by Minor, seconded by Delamater. Motion passed unanimously.
- b. Note: Minor resigned position of Secretary at end of this meeting. Delamater stated we will select a new secretary at 8/24 BOD meeting.

E. President

- a. **Vote:** To fill the open director position with 2 years remaining.
Delamater - Joe Wilson
Khozouiee - Michelle Faber
Minor - Joe Wilson
Petrie - Joe Wilson
Result: Joe Wilson selected to complete the open 2 year term.
- b. **Vote:** To fill the open director position with 1 year remaining.
Delamater - Sherry Smith
Khozouiee - Sherry Smith
Minor - Sherry Smith
Petrie - Sherry Smith
Result: Sherry Smith selected to complete the open 1 year term.
- c. **Vote:** To fill the open director position with 1 year remaining.
Delamater - Catherine Lee
Khozouiee - Michelle Faber
Minor - Catherine Lee
Petrie - Catherine Lee
Result: Catherine Lee selected to complete the open 1 year term.
- d. Directors Joe Wilson, Sherry Smith, and Catherine Lee took their places and participated in the rest of the meeting.



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F. Treasurer Report

- a. Continuing to work with management company to get our financials set up.
- b. **Motion:** Re-classify income from goods sold and cost of goods sold, so they align. No financial impact, needed because items are in 2021 budget, so mgmt company requires board direction. Moved by Khozouiee, seconded by Delamater
Motion to table: pending further information. Moved by Petrie, seconded by Delamater. Yes votes: Delamater, Lee, Minor, Petrie, Smith, Wilson. No votes: Khozouiee.

G. Committee reports:

- a. Finance
 - i. **Motion:** I move that the KCCA Board approve Gloria Aleksich and Melanie Sagebear as Finance Committee members for a 1 year term. Moved by Khozouiee, seconded by Smith. Motion passed unanimously.
- b. House - no report
- c. LARC - no report
- d. Pool
 - i. **Motion:** I move that the KCCA Board approve Marilyn Mason, Dorain Bault, Sharon Niemcyk, Dana Garretson, Marcia Leanna, and Kathie Leonettie as Pool Committee members for a 1 year term. Moved by Delamater, seconded by Petrie. Motion passed unanimously.
- e. Greens
 - i. **Motion:** I move that the KCCA Board approve Joe Wilson as chair of the Greens committee for a 1 year term. Moved by Delamater, seconded by Petrie. Motion passed unanimously.
- f. Clubs & Amenities - no report
- g. Hello Neighbors
 - i. **Motion:** I move that the KCCA Board approve Rosemary Dutra, Nancy Hayes, Ginny Jones, Terri Johnson, Mary Lou Russ, Elaine Simms, Dennis Williams, and Dianne Wilson as Hello Neighbors Social Committee members for a 1 year term. Moved by Smith, seconded by Minor. Motion passed unanimously.

H. Board actions

- a. Old Business - none
- b. New Business
 - i. We will form a small task force to work on a job description and recommendations to the board for an Office Manager.
 - ii. The board will post the agenda for upcoming BOD meetings on the KCCA website and in the lobby.

I. Adjournment of board meeting

- a. **Motion:** I move that we adjourn the meeting. Moved by Delamater, seconded



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by Minor. Motion passed unanimously.

NOTES TO KCCA MEMBERS:

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. All Members of KCCA are welcome to attend and observe the deliberations of the Board.

Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer.

Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them as final.