



15245 SW 116th Avenue, King City, OR 97224 ☐ 503.639.6565 phone ☐ 503.639.8815 fax ☐  
[www.mykcca.com](http://www.mykcca.com)

## Board of Directors Meeting Minutes

Tuesday, July 27, 2021

6:30 pm, Clubhouse

**A. Called to order at 6:35pm by Mary Delamater**

**B. Roll call of directors**

Present: Delamater, Khozouiee, Minor, Petrie

**C. Secretary**

- a. **Motion:** I move that the KCCA Board approve the Agenda for **07/27/2021** Board of Directors Meeting as presented. Moved by Minor, seconded by Delamater. Motion passed unanimously.
- b. **Motion:** I move that the KCCA Board approve the minutes of **07/13/2021** Board of Directors Meeting as amended to include agreed upon corrections. Moved by Minor, seconded by Khozouiee. Motion passed unanimously.

**D. President**

- a. Review meeting procedures - in order to accommodate audience participation, we must be disciplined re: only one person talking at a time. This includes no cross talk with neighbors so speaker can be heard.
- b. Discuss "cross training" with committees and administrative duties - would like to see two board members per committee, for continuity.
- c. Decide on a process to fill open board spots - there is one 2 year term and two 1 year terms open. Those interested in one of these positions should contact a board member and submit a short bio.

**E. Treasurer**

- a. Financials update - Treasurer met with mgmt company to discuss financial reports and is working to get audit data from accounting firm.

**F. Committee reports:**

- a. Finance
  - i. **Motion:** I move that the Budget committee be incorporated into the Finance committee. Moved by Khozouiee, seconded by Minor. Motion passed unanimously.
  - ii. **Motion:** I move that the KCCA Board approve the following members of the Finance committee for a one year term: Michelle Faber, Katherine Griffith, Chris Walbridge. Moved by Khozouiee, seconded by Delamater. Motion passed unanimously.
- b. House



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- i. **Motion:** I move that the KCCA Board approve the following members on the House Committee for a one year term: Joe Wilson, Jim Gorman, Kathie Leonetti, Lis Baccigaluppi. Moved by Petrie, seconded by Minor. Motion passed unanimously.
- c. LARC
  - i. **Motion:** I move that the KCCA Board approve the following members of the LARC committee for a one year term: Carol Schultz, Donna Self, Joe Wilson, Patty O'Toole, Mary Delamater. Moved by Minor, seconded by Khozouiee. Motion passed unanimously.
- d. Pool
  - i. **Motion:** I move that the KCCA Board approve the following members of the Pool committee for a one year term: Terry Pittsley, Malka Sakey, and Chris Walbridge. Moved by Delamater, seconded by Petrie. Motion passed unanimously.
- e. Greens
- f. Clubs & Amenities
  - i. **Motion:** I move that the KCCA Board approve the following members on the Clubs & Amenities Committee for a one year term: Valerie Schuyler, Jeannie Alexander, Barbara Parks, Mary Delamater. Moved by Petrie, seconded by Minor. Motion passed unanimously.
- g. Hello Neighbors
  - i. **Motion:** I move that the KCCA Board approve the following members on the Hello Neighbors Social Committee for a one year term: Peggy Trees, Jeannie Alexander, Mary Minor, Merrily Nelson, Sherry Smith. Moved by Minor, seconded by Petrie. Motion passed unanimously.

## G. Board actions

- a. Old Business
  - i. **Motion:** I move that we accept the resignation of Louie Martinez as board director effective 7/27/2021. Moved by Delamater, seconded by Khozouiee. Motion passed unanimously.
- b. New Business
  - i. **Motion:** I move that we accept the resignation of Toby Kuehl as board director effective 7/27/2021. Moved by Delamater, seconded by Petrie. Motion passed unanimously.
  - ii. Review and adopt code of conduct - tabled

## H. Adjournment of board meeting

- a. **Motion:** I move that the meeting be adjourned. Moved by Delamater, seconded by Minor. Motion passed unanimously.



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## **NOTES TO KCCA MEMBERS:**

This Agenda is drafted in accordance with KCCA Resolution 2012-305 and is subject to changes that may take place during the ordinary course of the meeting. All Members of KCCA are welcome to attend and observe the deliberations of the Board.

Board Meetings are business meetings of the Board of Directors. With the only exception being the Open Forum; KCCA Resolution 2012-305, and its associated authorities, govern Member attendance rights and not Member participation rights. The right of Member attendance does not include the right to offer testimony or comment during the conduct of Board business, unless specifically recognized by the Presiding Officer.

Minutes of Board Meetings reflect the actions taken by the Board and do not contain a record of the discussions leading up to actions taken. Minutes are posted only after the Board approves them as final.